

MINUTES OF THE 09/11/2024 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Eckley, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: Bargo, Garver

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Garrigan, Hassinger, Segursky

OTHERS ABSENT: None

OTHERS LATE: Searer

PUBLIC PRESENT: None

PUBLIC COMMENT:

READING OF THE MINUTES:

A Smeltz/Pecht motion was made to approve the 08/21/24 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget and voucher reports were approved unanimously on a Griffith/Shirey motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

The Eastern Alliance Worker's Compensation renewal with The Hartman Group is in progress. Target November for renewal rates.

The annual disclosures under Chapter 7-A of Act 44 of 2009 were provided by John Vargo and David Lytle. DSW has completed the work for the capital meter project with total installs of 6747. MCMA Service Technicians will complete the remainder of the installations. Target completion date is end of Q1 2025. The final draft of the Keystone Alliance Rate Study has been distributed to the Committee for review. Final report will be issued in October 2024.

The Completion Certificate for the Trust Indenture is due 9/30/24 to US Bank. Bond Counsel will advise and the certificate can be issued.

The 2025 Delaware Valley Health Trust renewal option draft was provided for review. The Budget Committee will work with options during 2025 budget planning.

Hassinger requested approval for a community outreach event at the 2024 Harvestfest. A booth will be manned by MCMA Staff to promote water conservation education, offer filter plant tours, and provide information about lead in customer service lines. A Parker/Pecht motion to approve the booth cost at \$135 for the event was unanimously approved.

Information was provided on the current electric contract and the 2024 renewal. Prices are expected to rise in the upcoming year.

A review of the meeting with Asterra was provided. The satellite leak detection technology proposal and scope of work was provided for review and consideration as a capital project for 2025.

The JVB letter of credit for the MCMA land development was provided. The CD term is one year.

A Smeltz/Eckley motion to accept the Business Manager's report was unanimously approved.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

Castel reported on the work being done to resolve SCADA reporting issues. The technician has been onsite for the past two weeks working on remote site communications. Daily reports from remote sites are successfully being transmitted for monthly reporting.

The emergency generator was maintenance and tuned for smooth operation in September.

Castel reported the current turbidimeter is no longer being service for maintenance parts and recommended a new replacement equipment.

Three candidates accepted Filter Plant Operator positions.

Nathan Koller, Filter Plant Operator II with a start date of 9/3/24.

Daniel Hagens, Filter Plant Operator Apprentice with a start date of 9/16/24.

Matthew Clark, Filter Plant Operator Apprentice with a start date of 10/1/24.

A Griffith/Parker motion to approve purchase order 2202095 to Hach for a turbidimeter in the amount of \$6,711.88 was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT:

Bubb provided an update on the SR 333 project status. The Distribution Foreman, Chad Bagrosky met with the contractor regarding flushing, testing, and tank testing with the current water supply. There are concerns for the current wells providing enough water to complete the testing. Bubb will continue to coordinate with Seda Cog to a testing plan. The tank panel delivery is delayed until the end of the year 2024.

Water service to new customers on Tower Hill was discussed and the associated fees. A zone will need to be established to be sure the modified rates are assessed to new customers when the project is complete.

Fire system improvements in Yeagertown are completed. Two new hydrants have been installed.

The fire system improvement project in Gardenview has started. Two new hydrants will be installed and the main replacements will be completed prior to the Brown Township paving project.

A Griffith/Shirey motion to approve conditional MCMA funding for Seda Cog Change Order No. 1 in the amount of \$10,853.00 if the project funds will not cover the cost and providing non-income qualifying customers the tap and meter for service and providing a payment payback option for the fees. The motion was unanimously approved.

Bubb reported on work being done to resolve pressure issues on the fire flows in the Belleville area. There may be damaged infrastructure that is causing the difference of pressure in the same zone.

ENGINEER'S REPORT:

Buchart Horn:

Segursky presented his written report.

The Juniata Terrace project is the only current active project. There was a site meeting 8/22/24.

The annual dam inspection review is an upcoming pending project.

Herbert, Rowland & Grubic:

Garrigan presented his written report.

Garrigan provided an update on the meter reader replacement project. The final quantities adjustment Change Order #2, contract price deduct in the amount of \$139,005.00 was recommended for approval. He also recommended approval of contract payment #11.

Garrigan provided an update on the office and maintenance building project along with photos in his report.

An Eckley/Smeltz motion to approve Contract 23-100 Meter Reader Replacement Project Change Order #2 in the amount of (\$139,005.00) final actual quantity adjustment was unanimously approved.

A Griffith/Pecht motion to approve Contract 23-100 Meter Reader Replacement Project Pay Application #11 in the amount of \$10,884.15 was unanimously approved.

A Shirey/Eckley motion to approve the MCMA Office and Maintenance Building payments as listed:

General Construction Pay Application #2 in the amount of \$222,480.00

Electrical Construction Pay Application #2 in the amount of \$13,095.00

HVAC Construction Pay Application #2 in the amount of \$16,518.60

The motion was unanimously approved.

A coordination meeting will be held 9/12/24 with the sub-contractors providing security and data work.

Comcast has been engaged regarding service to the site.

SOLICITOR'S REPORT:

Searer provided his written report with no actions requiring action.

OLD BUSINESS:

NEW BUSINESS:

A Shirey/Griffith motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 31-2022CF in the amount of \$321,858.70 was unanimously approved.

A Griffith/Smeltz motion to approve MCMA Water Revenue Bonds, Series 2021 Boro Note Fund Requisition 1-2024BN in the amount of \$312,120.00 was unanimously approved.

CORRESPONDENCE:

Bubb presented information on solar power installation. There was no interest to pursue any further.

A Griffith/Shirey motion to approve Board Members and MCMA Staff attendance to the Region 5 Fall Dinner meeting was unanimously approved.

An Eckley/Smeltz motion to adjourn the meeting at 2:03 pm was unanimously approved.

Attested by:

Michelle Shirey
Vice Chairperson