

MINUTES OF THE 08/21/2024 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Bargo, Eckley, Garver, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Garrigan, Hassinger, Segursky

OTHERS ABSENT: None

OTHERS LATE: Searer

PUBLIC PRESENT: Chris Torquato – Mifflin County District Attorney

PUBLIC COMMENT:

Torquato discussed the history of the property located at 2504 US HWY 522 N, Lewistown. The property was seized for selling narcotics in 2017 by the Mifflin County Drug Task Force. The owner is currently serving the related sentence. The legal proceedings have finally been resolved and the Mifflin County Drug Task Force would like to auction the property to get it back on the tax rolls for the County. Torquato requested MCMA exonerate any lien due on the property. A Garver/Eckley motion to exonerate any liens due on the property was unanimously approved.

READING OF THE MINUTES:

A Shirey/Garver motion was made to approve the 07/17/24 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget and voucher reports were approved unanimously on a Griffith/Garver motion.

Tim Searer arrived at 1:19 PM.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

The minimum municipal obligation (MMO) calculation for 2025 was presented for review. A Bargo/Griffith motion to approve the 2025 MMO in the amount of \$61,550 with an additional contribution of \$40,000 for a total of \$101,550 annual was unanimously approved.

The Q2 pension reports, overtime and meter testing reports were provided for review.

Hassinger reported the work with the meter project has slowed in the final month. 6,546 total replacements have been completed by the Contractor. MCMA Staff will complete the remaining changeouts by the end of 2024.

The 2025 Delaware Valley Health Trust (DVHT) renewal is projected to increase by 15%-20%. This is more than the 10% threshold in the union contract. DVHT has been contacted to provide plan options to reduce the premium increase. Herto asked if the medical coverage was shopped for a better rate. Hassinger stated this could be done for the 2026 renewal due to the DVHT contract requirements. Updates will be provided monthly.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

Castel reported the spillway status related to tropical storm Debby. The current overflow is 2". There were no major water treatment issues during the storm event.

Yearly regulatory monitoring samples were collected and tested. All tests met all regulatory requirements.

There was a DEP inspection at the Hawstone well. A maintenance issue on the well head was addressed and MCMA Staff is working to complete the plan updates as requested.

Castel reported Nathan Koller accepted the Filter Plant Operator position with a start date of September 3, 2024.

A Bargo/Parker motion to accept the report was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT:

Bubb's presented his written report.

Bubb gave an update on projects in progress.

The CDBG SR 333 project is moving forward. The water line will serve sixty-six new customers. MCMA requested a change order to add a second water line into the tank. There was also a change order for meter pits due to the CEDA GOG interpretation of property improvements.

There will be a meeting with Buchart Horn to finalize the bid set for the Juniata Terrace alternate water supply in preparation for advertising for bids.

Bubb reported fire flow improvements with the Roughton Road project.

The fire improvement project in Yeagertown has been completed, one new hydrant was added.

The next fire improvement project will be in the Gardenvue area. Over one thousand feet of main will be replaced and three new hydrants will be installed.

Bubb reported a main break on the 20" distribution line over the weekend. The break was repaired under pressure and no customers lost service.

Bubb noted absences for the September regularly scheduled Board meeting due to the annual PMAA convention. A Shirey/Griffith motion to change the meeting date to September 11, 2024 was unanimously approved.

A Griffith/Smeltz motion to accept the report was unanimously approved.

ENGINEER'S REPORT:

Buchart Horn:

Segursky presented his written report.

The Juniata Terrace project is the only current active project. The Environmental Review has been completed. The plan review 8/22/24 should be the final step before the project goes out for bid. Construction is scheduled for Spring 2025.

A Parker/Garver motion to accept the report was unanimously approved.

Herbert, Rowland & Grubic:

Garrigan presented his written report.

Garrigan provided an update on the meter reader replacement project. The final quantities will be adjusted and MCMA will finish installation. He recommended approval of payment #10.

Garrigan provided an update on the office and maintenance building project. The construction report outlines the progress to date and includes site photos. Temporary water and power have been completed and the building permit has been signed. No major issues to date.

A Garver/Bargo motion to approve the pay applications presented was unanimously approved.

Contract 23-100 Meter Reader Replacement Project Pay Application #10 in the amount of \$64,717.80.

Contract 24-01 MCMA Office & Maintenance Building

General Construction Pay Application #1 in the amount of \$205,110.00.

Contract 24-02 MCMA Office & Maintenance Building

Electrical Construction Pay Application #1 in the amount of \$46,425.60.

Contract 24-03 MCMA Office & Maintenance Building

HVAC Construction Pay Application #1 in the amount of \$51,919.20.

SOLICITOR'S REPORT:

Searer provided his written report with no actions requiring action. The Griffith easement is prepared and ready for signatures.

OLD BUSINESS:

NEW BUSINESS:

A Bargo/Parker motion to authorize execution of the JVB Letter of Credit for the MCMA Building Project Land Development Plan and transfer of \$275,000 to a holding CD account was unanimously approved.

A Griffith/Shirey motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 30-2022CF in the amount of \$427,185.67 was unanimously approved.

A Parker/Pecht motion to approve and execute the Commonwealth of Pennsylvania Utility Agreement – Project No. DGS 251-48 Phase 1 – Mifflin County, Maintenance Garage, Brown Township, Mifflin County, Pennsylvania was unanimously approved.

The Water Line Extension Application submitted by Dan & Linda Lynch – 3 Sunrise Dr, Yeagertown, PA was discussed. Bubb reported that the road is a private road and at first review the deed reflects a right of way to several parties. The consensus of the Board is it will be Lynch's responsibility to secure the easements.

Updates will be provided monthly. There was no action taken on the Water Line Extension Application due to the developments. Herto also noted the property is listed in the Lynch children's names.

COMMITTEE REPORTS:

Budget – Keystone Alliance Rate Study

The revision to scenario 12 was reviewed. Hassinger reported the change smoothed the rate increase associated with the removal of the 1,000 gallon per month allowance to under \$6.00 per quarter or less than \$2.00 per month for customers while still updating the MCMA rates to current AWWA meter factor standards. A Griffith/Smeltz motion to accept the rate study was unanimously approved.

A Shirey/Bargo motion to enter executive session at 2:32 pm for Personnel Committee discussions related to the Filter Plant Operator was unanimously approved.

The regular meeting reconvened at 2:41 pm.

An Eckley/Smeltz motion to adjourn the meeting at 2:41 pm was unanimously approved.

Attested by:

Barry Bargo
Secretary