

MINUTES OF THE 02/21/2024 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Bargo, Garver, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: Eckley

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Hassinger, Ward

OTHERS ABSENT: Garrigan, Searer

OTHERS LATE: None

PUBLIC PRESENT: None

PUBLIC COMMENT:
None

READING OF THE MINUTES:

A Smeltz/Garver motion was made to approve the 01/17/24 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget and voucher reports were approved unanimously on a Bargo/Parker motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

A Garver/Shirey motion to approve the asset allocation change recommendation from Conrad Siegel to Avantis Small Cap and iShares US Exchange Traded Funds (ETF) was unanimously approved.

The industrial appraisal values were discussed with Kish Agency, Tony Willard. The change in values increased 10.4 million dollars, 26%. The rate will be updated for the 2025/2026 renewal.

The application for property/liability insurance with McGowan Companies is in progress.

A Griffith/Pecht motion to approve the MCMA 2024 Organizational Chart was unanimously approved.

A Parker/Shirey motion to approve Policy 884 Identity Theft Prevention report for 2023 was unanimously approved.

An update on the progress of the Keystone Alliance rate study was provided. Six scenarios were presented and evaluated. A meeting will be scheduled in March for Committee review.

MCMA tap records have been reviewed for the Lead and Copper Rule Revised service line inventory. 75% of MCMA taps have been identified and loaded into the service line module program that will be used to generate the list to PA DEP.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

Castel provided an update on recent filter efficiency issues. Engineering and vendor support for multiple variations of jar testing were completed to find the optimal treatment dosage. The jar testing process will be added to the operating procedure to monitor dosage on a regular basis.

The work on remote site communications continued this month. A site visit to each remote location was completed. A list of replacement equipment was provided for the project. A purchase order has been submitted for approval for the capital SCADA project.

Castel reported sed basin one was put back into service this month, after repairs were completed.

The testing for unregulated contaminants and PFAS/PFOA for the first quarter were completed with no detects for reservoir water and the well-blended water samples.

A Griffith/Smeltz motion to approve purchase order 2202088 to Method Flow for the SCADA project in the amount of \$47,276.81 was unanimously approved.

A Bargo/Garver motion to approve purchase order 2202086 to Hach for Maintenance Contract in the amount of \$25,553.64 was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT:

Bubb's presented his written report.

Bubb gave an update on projects in progress. Forest Estates water service will be moving forward. MCMA will

complete the interconnect and coordinate transfer with PA DEP to disconnect the private water system. MCMA crews will be completing work prior to the sewer project in Derry Township, Snedeker's to Derry/Decatur Township line.

An update on the SEDA-COG grant for water supply to Granville Township was provided. The Easement Agreement is presented for approval.

A meeting was held with MCIDC representatives regarding improved fire flow to the MCIDC plaza and an alternate river crossing water supply. Discussions will continue and grant options will be explored for funding. There were eleven main breaks repaired in January. The estimated water loss was 1.34 million gallons. Bubb provided an update on the MCMA building project. He provided a summary of contractors that took prints. The draft NPDES permit was reviewed and sent back for additional information.

The unaccounted for water for the month was 15.6%.

A Griffith/Smeltz motion to execute SEDA-COG Joint Rail Authority Easement Agreement for the Juniata Terrace, Granville Township alternate water supply project was unanimously approved.

A Garver/Bargo motion to execute Commonwealth of PA Department of Transportation Private Status Agreement for Utility – Contract 02U346 State Route 2004, Section A04, Derry Township was unanimously approved.

ENGINEER'S REPORT:

Buchart Horn:

Ward presented his written report.

Ward updated the status on the SRBC mitigation plan, reporting no major issues. Bubb reported the homeowners have a copy of the agreements.

The CDBG funding of the water main project to Juniata Terrace has been delayed by the administration change to SEDA-GOG. No action should be taken at this time regarding bidding of the project.

The Granville Township water system and storage tank project was discussed. Herto advised work continues to acquire easements from the homeowners or condemnation actions to acquire easements.

Herbert, Rowland & Grubic

Garrigan provided a written report for the meeting.

A Parker/Shirey motion to approve Contract 23-100 Meter Reader Replacement Project Pay Application #4 in the amount of \$79,317.90 was unanimously approved.

Bubb reported the MCMA building project bids will be opened March 14, 2024 at 1:00 pm and the Committee meeting will be held March 15, 2024 at 7:30 am.

OLD BUSINESS:

None

NEW BUSINESS:

A Griffith/Bargo motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 24-2022CF in the amount of \$154,999.99 was unanimously approved.

COMMITTEE REPORTS:

Rates & Rules: The draft of the Rates and Rules document was presented with updates to remove tasks no longer performed, add commercial lessee application options, and add a section regarding bill disputes. A Griffith/Shirey motion to approve the changes with the option of paying an average bill amount on a disputed bill was unanimously approved.

A Garver/Griffith motion to move into executive session at 2:32 pm to discuss a personnel matter regarding the Filter Plant Operator hiring was unanimously approved.

The regular meeting reconvened at 2:44 pm.

CORRESPONDENCE:

PMAA Board Member Training
MCMA 2024 Committee Roster
AUTHORITY

A Griffith/Garver motion to adjourn the meeting at 2:44 pm was unanimously approved.

Attested by:

Barry Bargo
Secretary