

MINUTES OF THE 11/15/2023 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Bargo, Eckley, Griffith, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: Garver, Herto

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Garrigan, Hassinger, Searer, Torquato, Ward

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: Conrad Siegel Investment Advisors – Dave Lytle

PUBLIC COMMENT:

Lytle presented the MCMA Retirement Plan Annual Review. The Plan performance for year to date, annually and since inception were discussed. The Plan expenses were explained in detail and compared to other accounts and industry benchmarks. The Plan allocation accounts and market performance for each account were discussed in detail. The current allocation is 65% equity / 35% fixed income. Lytle recommends this allocation be updated to 60% equity / 40% fixed income and the allocation to real estate removed. A Griffith/Parker motion to update the Plan allocation to 60% equity / 40% fixed income and remove real estate was unanimously approved.

Lytle left the meeting at 1:25 pm.

READING OF THE MINUTES:

A Smeltz/Parker motion was made to approve the 10/18/23 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget and voucher reports were approved unanimously on a Griffith/Bargo motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

A Parker/Griffith motion to approve the 2024 Worker's Compensation Policy Renewal with Eastern Alliance Insurance Group in the amount of \$56,041.00 was unanimously approved.

The annual disclosure under Chap 7-A of Act 44, Privacy Notice and Material Change was provided for Board review.

The 2024 Budget is on target for December 2023 completion.

A Griffith/Bargo motion to approve Causey Demgen and Moore P.C. to complete the interim 2-Year Arbitrage Calculation – 2021 Water Revenue Bonds at a cost of \$1,000.00 was unanimously approved.

A Smeltz/Eckley motion to approve purchase order 1202321 for Cyber Security Managed Detection & Response Service Annual Renewal in the amount of \$6,505.00 was unanimously approved.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

Contact sed basin #1 will be put back into service the week of 11/13/23.

Source water protection program work continues by Casten & Hough to visit the list of potential sources of contamination list.

Castel working on getting pricing for painting exterior of tanks at the Filter Plant.

Castel and Hough attended training on PFAS/PFOA testing. This testing will start in January 2024 for PA DEP and UCMR.

EXECUTIVE DIRECTOR'S REPORT:

Bubb provided his written report.

An update on projects across the water system was provided.

The CDBG-CV grant for Granville Township continues to progress. The Water Supply Permit is administratively complete and work continues with the transfer from Elsesser.

Meeting is schedule with Nathan Meiser for a possible timber sale at the Treaster Valley property.

The cell tower project in Belleville options were discussed.

Bubb will be the appointed representative from MCMA to sit on the Mifflin County Planning Advisory Committee.

ENGINEER'S REPORT:

Buchart Horn:

Ward presented his written report.

A Griffith/Bargo motion to approve Project 23-01 – 20" Water Main Replacement Change Order No. 1 – Sawcut and Remove Bridge Abutments in the amount of \$22,929.76 was unanimously approved.

Herbert, Rowland & Grubic:

Garrigan presented his written report.

A Parker/Bargo motion to approve Project 23-100 – Meter Reader Replacement Project Pay Application #1 in the amount of \$33,102.00 was unanimously approved.

SOLICITOR'S REPORT:

Searer provided updates on his open projects. The Deed of Transfer is in progress for the Airport Road main extension.

Searer will review the PFAS Class Action lawsuit documentation provided by Bubb.

An update on the Sunshine Act related to meeting procedures was provided.

OLD BUSINESS:

None

NEW BUSINESS:

An Eckley/Smeltz motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 21-2022CF in the amount of \$422,825.50 was unanimously approved.

COMMITTEE REPORTS:

Property Committee: An update on the MCMA building project was provided. Permit work continues and Bubb provided an update on alternate energy sources for consideration. Work will continue to evaluate the feasibility and costs of alternate energy resources.

Budget Committee: The 2024 operating and capital budgets are being finalized. The Keystone Alliance rate study continues and will most likely be implemented in 2025.

Personnel Committee: An Eckley/Pecht motion to move to executive session for personnel and 2024 Staff salary discussions was unanimously approved at 3:27 pm.

The regular meeting reconvened at 3:47 pm.

CORRESPONDENCE:

None

A Smeltz/Eckley motion to adjourn the meeting at 3:47 pm was unanimously approved.

Attested by:

Barry Bargo
Secretary