

MINUTES OF THE 10/18/2023 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Bargo, Eckley, Griffith, Herto, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: Garver, Parker

BOARD MEMBERS LATE: None

OTHERS PRESENT: Castel, Hassinger, Searer, Ward

OTHERS ABSENT: Bubb

OTHERS LATE: None

PUBLIC PRESENT: Chief French, Amanda Riden, Earnie Speck

PUBLIC COMMENT:

Amanda Riden spoke for herself and other tenants regarding a late fee waiver and certified fee waiver related to not receiving bills from the Landlord for the ten (10) rental properties in Brown Township. Customer history and MCMA policies for property posting and various payment options available to alleviate this issue in the future were discussed. The Board will act upon Ms. Riden's request later in the meeting. Ms. Riden and Mr. Speck left the meeting at 1:23 PM.

READING OF THE MINUTES:

A Smeltz/Eckley motion was made to approve the 09/20/23 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget and voucher reports were approved unanimously on a Shirey/Bargo motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

Additional details related to the Riden request were discussed. A Griffith/Pecht motion to not grant an exception to the MCMA Rates and Rules for a penalty waiver for Ms. Riden was unanimously approved.

A Bargo/Smeltz motion to approve the HRA reimbursement plan with National Insurance was unanimously approved.

The Industrial Appraisal has been completed; report pending.

An update on 2024 budget work with Keystone Alliance was provided. Drafts of the operating and capital budget are complete.

A progress update on the Keystone Alliance rate study project was provided. Expenses have been identified and classified fixed/variable, growth projections and expense impacts discussed. Exhibit 8 – Cash Flow summary attached for Board review.

Property damage restitution from the Reese incident has been confirmed by Mifflin County Crime Unit in the amount of \$1,524.15.

A Shirey/Smeltz motion to approve participation in the 2023 Junita Valley Visitor's Bureau Ice Festival sponsoring an ice sculpture and interactive booth at a cost of \$350 was unanimously approved.

Hassinger provided an update on the MCMA building progress based on the HRG report provide. NPDES and PADOT Highway Occupancy permits are in progress. A meeting with Parkes to review stormwater approach is pending. The next progress meeting is scheduled for November 10, 2023.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

Contact sed basin #1 was patch welded and was back in service.

Source water protection program work continues by Casten & Hough to visit the list of potential sources of contamination list.

Castel provided an update on interviews for Filter Plant Operator. The position offered was declined by the candidate. More interviews will be set up with candidates.

Two water pump motors are being replaced at a cost of \$1162. The pumps are essential for finished water testing and water use at the plant. The pumps will become part of the annual preventative maintenance plan. During maintenance to the water storage tanks, paint that did not bond properly to the tanks was removed. An estimated cost to paint the tanks will be evaluated as a maintenance budget item. Estimated costs are approximately \$200,000.

Jesse Jones was nominated as employee of the month for his initiative, work, and cost savings suggestions during the storage tank maintenance project.

EXECUTIVE DIRECTOR'S REPORT:

Bubb provided his written report.

The Board reviewed the report. Questions on the Sunrise Drive survey will be communicated to Bubb for clarification.

ENGINEER'S REPORT:

Ward presented his written report.

A Pecht/Griffith motion to approve Old US HWY 322 20" Water Main Payment Application #2 to Sippel Development Inc in the amount of \$225,501.25 was unanimously approved.

SOLICITOR'S REPORT:

None

OLD BUSINESS:

None

NEW BUSINESS:

A Smeltz/Eckley motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 20-2022CF in the amount of \$339,196.53 was unanimously approved.

COMMITTEE REPORTS:

CORRESPONDENCE:

AUTHORITY

A Smeltz/Eckley motion to adjourn the meeting at 2:35 pm was unanimously approved.

Attested by:

Barry Bargo
Secretary