

MINUTES OF THE 09/20/2023 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Eckley, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: Bargo, Garver, Griffith

BOARD MEMBERS LATE: None

OTHERS PRESENT: Castel, Hassinger

OTHERS ABSENT: Searer

OTHERS LATE: Bubb

PUBLIC PRESENT: None

PUBLIC COMMENT:

None

READING OF THE MINUTES:

A Shirey/Parker motion was made to approve the 08/16/23 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget and voucher reports were approved unanimously on a Eckley/Pecht motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

A Smeltz/Parker motion to approve the 2024 Minimum Municipal Obligation pension calculation in the amount of \$58,610.00 plus an additional contribution of \$40,000 was unanimously approved.

The Industrial Appraisal is scheduled for the week of October 2, 2023.

The pre-construction meeting for the mobile read upgrade project was held 9/14/23 and the notice to proceed was issued 9/15/23.

The fund transfer in the amount of \$1 million dollars was completed to the PLGIT account. Investments and rates were attached for review.

The 90 day notice to terminate the contract with Human Resource Group was initiated. Services end 12/31/23.

The Authority will not be reimbursed for the two (2) fire hydrants damaged by hit and run.

An Eckley/Pecht motion to approve the Business Manager's report was unanimously approved.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

A Shirey/Pecht motion to approve PO 2202074 to Method Flow Products LLC in the amount of \$4,968.00 for security upgrades was unanimously approved.

Sed basins were cleaned and inspected. The under drains were cleaned then pumped by GAP Vac. All units are back in service.

The concrete lagoon will be cleaned and the wall gate replaced.

A Pecht/Smeltz motion to approve the Water Production Manager's report was unanimously approved.

Bubb arrived at 1:20 pm.

EXECUTIVE DIRECTOR'S REPORT:

Bubb presented his written report.

New service to Forest Estates was discussed. Pricing has been submitted to the owner for ninety-six (96) connections.

Sunrise Drive water survey is underway with mixed responses. Monthly update will be provided.

Bubb attended the Mifflin County Airport Authority's Board meeting. The motion to connect to MCMA water service was approved at the meeting. The access point will require about 300' of water main where a hydrant will be installed.

The NPDES permit for the new MCMA facility is in progress. Solar vendors will be evaluated for the new building.

Unaccounted for water is 13.7%.

A Parker/Shirey motion to accept the Executive Director's report was unanimously approved.

ENGINEER'S REPORT:

Ward presented his written report.

A Pecht/Eckley motion to approve the Engineering Agreement for Water Main Replacement to Juniata Terrace in the amount of \$93,500.00 was unanimously approved.

An Eckley/Pecht motion to approved Old US HWY 322 20" Water Main Payment Application #1 to Sippel Development Inc in the amount of \$357,813.00 was unanimously approved.

SOLICITOR'S REPORT:

None

OLD BUSINESS:

None

NEW BUSINESS:

A Parker/Shirey motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 19-2022CF in the amount of \$408,348.99 and MCMA Water Revenue Bonds, Series 2021 Boro Note Fund Requisition 1-2023BN in the amount of \$306,000.00 was unanimously approved.

An Eckley/Shirey motion to go into executive session at 1:50 pm for personnel matters on hiring and disciplinary action was unanimously approved.

The regular meeting reconvened at 1:55 pm.

COMMITTEE REPORTS:

Personnel Committee

Filter Plant Operator interviews will continue for the open position.

Budget Committee

The annual budget process is underway. The 2024 budget will include input from the rate study in progress.

CORRESPONDENCE:

Commonwealth of PA DCED – Mifflin County CDBG Grant Award to Mifflin County for Juniata Terrace Water System

MCMA Correspondence 08/17/23 – Milton & Kimberly Herrold Jr

A Parker/Shirey motion to adjourn the meeting at 2:04 pm was unanimously approved.

Attested by:

Michelle Shirey
Vice Chairperson