

MINUTES OF THE 08/16/2023 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Bargo, Eckley, Garver, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Hassinger, Searer, Torquato

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: Milton Herrold Jr

PUBLIC COMMENT:

Herrold presented a written sequence of events for his water account related to his most recent bill and a leak on the customer service line. Herrold requested the Board consider relief of water charges due to the leak on his service line.

READING OF THE MINUTES:

An Eckley/Parker motion was made to approve the 07/19/23 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget and voucher reports were approved unanimously on a Griffith/Garver motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

A detailed discussion of the events and service calls related to the Herrold account were discussed. The visual readings registered and recorded indicated twenty-eight days of billed consumption at 289,000 gallons or 10,321 gallons per day. The subsequent visual meter readings were 333 gallons per day and 285 gallons per day. Bubb concurred the leak readings were not typical. A Griffith/Pecht motion to adjust the billed amount and extend the payment arrangement period to one year was unanimously approved.

A Garver/Eckley motion to approve the MCMA Pension Plan as Amended and Restated Effective 01/01/2023 was unanimously approved.

The Conrad Siegel and Schwab Q2 investment summary reports were provided for review.

An update on the meeting with National Insurance options was discussed. The first options were cost prohibitive and a follow up meeting is scheduled for 8/17/23.

The industrial appraisal is scheduled for the week of October 2, 2023. The representative will be escorted to each facility to re-evaluate the structures, equipment etc.

Lewistown Borough will not continue with a billing option with MCMA. Costs to date were invoiced and paid.

The service line data entry and year-built file have been completed for the Lead and Copper Rule Revised.

The electronic resistance method to identify service lines was not cost or time effective.

A Griffith/Eckley motion to issue a notice of intent to award to the lowest responsible bidder, DSW Services LLC was unanimously approved.

PLGIT advised a new account needed to be established for MCMA. Resolution 2-2023 was provided. JVB increased the interest rate on the deposit account.

A Eckley/Pecht motion to approve and execute the AFSCME Agreement effective 01/01/2023 was unanimously approved.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

The automated soda ash feeder motor failed after installation. A new motor was provided under warranty and was installed.

Method Flow, Will Johnson, presented a SCADA upgrade proposal. There were five (5) phases included in the proposal. The intent is to complete phase 1 – 4 and evaluate the changes. Phase 5 will be considered after the initial work is completed satisfactorily.

Two (2) quotes were received to rehab contact sed basin #1. Mid Atlantic quote is pending and will be considered as an option for rehab.

The Laurel Creek reservoir level is overflowing due to the recent rain fall.

Work continues to replace the influent leaking valve on filter #4. Castel is working with the crew to update the plumbing and install the new valve.

Contact basin #2 will be drained, cleaned, and inspected 8/17/23 through 8/18/23. The sludge from the underdrain will be removed and maintenance will be completed.

A Shirey/Garver motion to approve purchase order #22020072 to GAP Inc in the amount of \$8,309.20 for sed basin underdrain sludge cleaning was unanimously approved.

A Parker/Bargo motion to approve purchase order #22020073 to Servtech / Method Flow in the amount of \$139,543.00 for the capital project SCADA upgrade was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT:

Bubb presented his written report.

The review process continues for the Electric Ave bridge project in Armagh Township. The scope has changed since the last meeting, impact area 110' of pipe.

The water line extension along SR 333, CDBG funding through Granville Township, to serve the Elsesser property currently on a well is moving forward. Elsesser accepted an offer on the property.

Work continues pressure zone maps to aid the local fire companies.

Edgewood Country Estates water line extension is completed and ready for service. The transfer documents are in progress.

Valley View has been isolated from the Belleville tank zone. Water quality is being benchmarked and monitored.

The Dutchland report for the East Derry tank was discussed. The maintenance items will be part of an upcoming capital project. The report on the Belleville tank is pending.

Unaccounted for water is 14.4%.

ENGINEER'S REPORT:

Torquato presented Ward's written report.

The modifications to the SRBC mitigation plan are on track for submission prior to the sixty (60) day extension. 2,000' of main installation has been completed on the Old Route 322 20" water main replacement project.

Multiple change orders were requested and denied as they were part of the original contract documents and provided as public information from PA DOT.

SOLICITOR'S REPORT:

Searer presented his written report. No items required action.

The transfer documents for the Griffith easement will not share a sewer right of way. The transfer documents are pending.

OLD BUSINESS:

None

NEW BUSINESS:

A Garver/Shirey motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 18-2022CF in the amount of \$74,708.82 was unanimously approved.

A Smeltz/Eckley motion to approve the MCMA PLGIT Membership Resolution 2-2023 was unanimously approved.

COMMITTEE REPORTS:

Personnel Committee

A Griffith/Shirey motion to approve a Filter Plant Apprentice new hire offer at \$21.12 was unanimously approved.

Budget Committee

A Griffith/Eckley motion to approve the MCMA Building Plan Design Phase Supplement No. 01 – Final Design and Bidding proposal from HRG in the amount of \$189,000 was unanimously approved.

A Garver/Shirey motion to approve MCMA professional services – 2023 Rate Study by Keystone Alliance Consulting, Inc not to exceed \$25,000 was unanimously approved.

A Pecht/Bargo motion to approve the Mifflin County Commissioners Subrecipient Agreement Loan – Airport Road Main Project in Brown Township for \$1,000,000 was unanimously approved.

CORRESPONDENCE:
AUTHORITY

A Shirey/Garver motion at 2:29 pm for executive session to discuss hiring personnel was unanimously approved.

The regular meeting reconvened at 2:38 pm.

A Garver/Smeltz motion to adjourn the meeting at 2:38 pm was unanimously approved.

Attested by:

Barry Bargo
Secretary