

MINUTES OF THE 07/19/2023 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Eckley, Garver, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: Bargo

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Hassinger, Searer, Ward

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: Jeff Garrigan & Steve Kirsch - HRG
Denny Sowers – SGS Architects Engineers Inc

PUBLIC COMMENT:

Garrigan presented the MCMA Building Study project results. The goal was to explore the option to develop an existing MCMA property into a location for the Authority's proposed office and maintenance building. The MCMA Property Committee met with HRG on four (4) sessions and provided input to the design. The site plan, permitting requirements and lead times were reviewed by Kirsch. Sowers reviewed the office building and garage plans. The estimated cost with no contingency was \$3,577,058. The MCMA Budget Committee and Staff will review the project costs and capital project plan.

READING OF THE MINUTES:

A Smeltz/Shirey motion was made to approve the 06/19/23 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget and voucher reports were approved unanimously on a Griffith/Garver motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

A meeting with National Insurance was held 7/7/23 to discuss the ancillary benefit package. No changes were recommended for the current plan. A proposal will be provided to add qualified HRA expenses to the package. The overtime and meter test report were provided.

An update on records review on the Lead & Copper Rule Revised: 70% of service line requisitions and 80% of assessment records have been recorded.

The capital project bid package for meter upgrades is scheduled to post for bids in August.

Various investment options were reviewed. PLGIT has a 90-day CD option at 5.55%. JVB would consider matching if MCMA is going to move money. The JVB rate is 2.32%. The current rate at US Bank is 4.71%.

There was a Board consensus to transfer funds to the PLGIT CD option and continue to work to get the best interest rate.

A theft of service case was discussed in Burnham Borough. Charges have been filed and costs submitted. The AFSCME Tentative Agreement language was incorporated in the Collective Bargaining Agreement, reviewed, and submitted back to AFSCME.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

The automated soda ash feeder is operational. The process has been improved to dial in the feed rate as needed.

Method Flow is scheduled on site 8/8/23 to work on the ozone analyzer SCADA scaling fix. SCADA maintenance is also scheduled in August. A presentation on the SCADA upgrade will also be provided during this visit.

J M Young finished the roof replacement at the boat house.

A quote is pending to rehab the sed basin and apply a rubber coating.

The Laurel Creek reservoir level is 20" down from the overflow.

DEP completed a three (3) day inspection at the Filtration Plant. All facilities were inspected for deficiencies. A few minor deficiencies were noted; actions to correct have begun. The Water Supply Inspection Report is attached for review.

The new 16" influent valve for filter #4 was delivered and will be installed.

The Filtration Plant hosted a DEP Emergency Response training on 7/29/23.

EXECUTIVE DIRECTOR'S REPORT:

Bubb presented his written report.

Project updates were given for various projects in progress with no major issues to report.

Pressure zone maps are being generated to aid the local fire companies.

The Belleville main project on Front Mountain Road has been connected to the existing water system. This will provide fire system improvements in Union Township.

Work continues at the railroad crossing in Juniata Terrace. Norfolk Southern requested a potential connection for filling rail car tankers for a grinding operation.

A map of the areas in Milroy with well owners related to the SRBC mitigation plan is attached. Armagh Township has been made aware of the properties involved. The plan is due to SRBC 8/31/23.

The Agreement for the ARPA load from Mifflin County is pending.

MCMA Staff met with Ward regarding in-process project status.

Unaccounted for water is 13.9%.

ENGINEER'S REPORT:

Ward presented his written report.

Ward reviewed the ongoing status of projects. No items required Board action.

SOLICITOR'S REPORT:

Searer presented his written report. No items required action.

An update on contractor insurance requirement support for recent bid documents was provided.

Garver left the meeting at 2:38 pm.

OLD BUSINESS:

None

NEW BUSINESS:

A Parker/Eckley motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 17-2022CF in the amount of \$1,065,825.31 was unanimously approved.

A Smeltz/Griffith motion to approve the Subrecipient Agreement Between Mifflin County Commissioners, On Behalf Of, Granville Township Supervisors and Mifflin County Municipal Authority for FFY2020 Community Development Block Grant – CV Discretionary (CDBG-CV-DISC). Granville Township Water Line Extension and Fire Protection Project Grant Amount \$3,272,000 was approved 7 yes – 0 no – Herto abstained.

An Eckley/Shirey motion to revise the dates of approved Resolution 1-2023 PA Department of Transportation Cost Share Resolution and PA Cost Sharing Request Letter - Armagh Township was unanimously approved.

COMMITTEE REPORTS:

Personnel Committee

Hiring update – Bradley Ferguson accepted the Laborer position with a start date of 7/31/23.

CORRESPONDENCE:

A Smeltz/Eckley motion to name Craig Bubb as the voting delegate, Deanna Hassinger alternate voting delegate for the 2023 PMAA annual meeting was unanimously approved.

A Shirey/Parker motion to adjourn the meeting at 2:43 pm was unanimously approved.

Attested by:

Michelle Shirey
Vice Chairperson