

MINUTES OF THE 06/19/2023 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Bargo, Eckley, Garver, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Hassinger, Ward

OTHERS ABSENT: Searer

OTHERS LATE: None

PUBLIC PRESENT: None

PUBLIC COMMENT:
None

REVIEW OF AGENDA:

A Griffith/Eckley motion to add an item to the agenda requiring Board action on the Penn State Construction Pay Application #1/Final and Change Order #1 for the main extension project in Belleville, Union Township was unanimously approved.

READING OF THE MINUTES:

A Parker/Shirey motion was made to approve the 05/17/23 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget and voucher reports were approved unanimously on a Bargo/Griffith motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

The June 2023 Medical and Prescription Drug Survey from Conrad Siegel Actuaries was provided for review. A Garver/Bargo motion to approve the Municibid winning bid of \$12,100 for the 2015 Chevy Silverado pickup truck was unanimously approved.

A Garver/Pecht motion to approve the Palo Alto Network Security renewal for a three-year term was unanimously approved.

A Bargo/Parker motion to approve the HRG Engineering proposal for a PennBid package for the meter register/ERT replacement project at a cost of \$18,500 (phase 1 & 2), and \$6,000 (phase 3) was unanimously approved.

The year-to-date capital construction fund project fund balance update was provided for review. Allocation options for projects were also included.

A revised draft of the Rates and Rules document with a change summary was presented for review. A Smeltz/Bargo motion to incorporate the document updates was unanimously approved.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

The security upgrade project is complete. Castel, reported the cameras are awesome and the MCMA staff will continue to monitor and advise Expert Communications of any issues.

The Source Water Protection Program preliminary findings were reported by DEP. Updates will be provided monthly.

The dam water level is down 10". A drought warning has been issued by PA DEP.

Contact tank #2 is being drained for cleaning and inspection. A vendor will be onsite to demonstrate a tank cleaning product.

A Bargo/Shirey motion to approve Purchase Order 2202070 Method Flow Products LLC for SCADA work in the amount of \$4,800 was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT:

Bubb presented his written report.

Project updates were given for various projects in progress. Water Line Extension Agreements have been prepared for signature for Edgewood Estates, Griffith, and Sunderland.

An intent to serve letter for Hartman's Center, Armagh Township has been issued for 47 RV pads.

The preconstruction meeting for the 20" Main project in Armagh Township will be held 6/26/23.

The permit application for the railroad crossing in Granville Township to Juniata Terrace has been submitted.

Minor comments were received and the permit is still under review.

The Peight's Store main has been pressure tested and passed water testing. The tap is complete. Bubb reviewed the plans to connect to existing water mains near CPAC to improve pressure and water quality and improved zoning for larger users in Union Township.

A meeting with SRBC is scheduled 6/20/23 to discuss the mitigation plan.

Unaccounted for water is 10.97%.

ENGINEER'S REPORT:

Ward presented his written report.

Ward reviewed the ongoing status of projects.

Pay Application #1/Final in the amount of \$69,000 was received from Penn State Construction for the project in Union Township. The gas company was on site for the entire project. After getting started all involved on site decided to do an open cut ditch to complete the project. This process disturbed more surface area to the Swarey land. Change Order #1 has been drafted to compensate the Swarey's \$750. A Garver/Pecht motion to approve Change Order #1 was unanimously approved. A Garver/Pecht motion to approve Payment Application #1/Final in the amount of \$69,000 was unanimously approved.

SOLICITOR'S REPORT:

Herto reviewed Searer's report. No items required action.

OLD BUSINESS:

None

NEW BUSINESS:

A Parker/Shirey motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 16-2022CF in the amount of \$298,613.49 was unanimously approved.

A Griffith/Bargo motion to approve and execute Resolution 1-2023 PA Department of Transportation Cost Share Resolution and PA Cost Sharing Request Letter - Armagh Township was unanimously approved.

COMMITTEE REPORTS:

Property Committee

No meeting this month. The final draft will be reviewed with the Committee on 7/7/23. A presentation at the July Board meeting is planned.

Personnel Committee

An Eckley/Shirey motion to go into Executive session at 2:13 pm for personnel matters related to hiring was unanimously approved.

The regular meeting reconvened at 2:22 pm.

A Garver/Smeltz motion to extend an offer for one (1) Laborer position with a start date of July 31, 2023 at a starting rate of \$21.12 was unanimously approved.

CORRESPONDENCE:

MCMA Correspondence – Matthew D & Alissa K Morris, Penalty Waiver Response Authority

An Eckley/Pecht motion to adjourn the meeting at 2:23 pm was unanimously approved.

Attested by:

Barry Bargo
Secretary