

## **MINUTES OF THE 04/19/2023 MEETING**

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

**BOARD MEMBERS PRESENT:** Bargo, Eckley, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

**BOARD MEMBERS ABSENT:** Garver

**BOARD MEMBERS LATE:** None

**OTHERS PRESENT:** Bubb, Castel, Hassinger, Searer, Ward

**OTHERS ABSENT:** None

**OTHERS LATE:** None

**PUBLIC PRESENT:** Via Zoom: Thomas Walenchock & John Taylor – Baker Tilly

### **PUBLIC COMMENT:**

Walenchock covered the required communications and disclosures related to the audit. He reported the audit was completed without any issues and clean opinions are being issued for the year. Taylor reviewed the MCMA financial audit for 2022. The financial statement highlights were discussed. Items noted were the open receivable pending from PennDot from the Valley Street project and the pension plan performance reflected market performance. Taylor encouraged the Board to review the Management Discussion and Analysis portion of the audit. A Shirey/Parker motion to approve the draft financials for MCMA was unanimously approved. A Griffith/Smeltz motion to approve execution of the Management Representation Letter was unanimously approved.

### **READING OF THE MINUTES:**

An Eckley/Parker motion was made to approve the 03/15/23 MCMA meeting minutes with a correction to show Searer absent. The motion passed unanimously.

### **TREASURER'S REPORT:**

The budget and voucher reports were approved unanimously on a Parker/Shirey motion.

### **BUSINESS MANAGER'S REPORT:**

Hassinger presented her written report.

Nicole Homan requested a consumption credit for water used through a service line leak at 1658 Lingle Valley Rd, Milroy. A Smeltz/Griffith motion to deny the request, with a waiver of any late fees and a payment arrangement extension for one year was unanimously approved.

The Q1 2023 Charles Schwab Account Summary was provided for review.

A Smeltz/Shirey motion to approve the Industrial Appraisal valuation in the amount of \$9,585.00 was unanimously approved.

### **WATER PRODUCTION MANAGER'S REPORT:**

Castel presented his written report.

The new fluoride analyzer is ready to be integrated with the SCADA system.

The recommendation from a DEP Filter Plant Performance Evaluation to install a turbidimeter and Ph Probe for settled water was discussed. A Griffith/Pecht motion to approve purchase order 2202065 to Hach via Costars in the amount of \$6,082.87 for the equipment discussed was unanimously approved.

The NPDES permit has been approved by DEP and goes into effect on April 1, 2023.

The sed basin maintenance was discussed. Castel will schedule the underdrain cleaning and continue to work with engineering support to finalize the plan to repair or replace infrastructure.

Filter Plant Operators, Corbin and Gahagan passed their certified operators' exam.

### **ENGINEER'S REPORT:**

Ward presented his written report.

Ward reviewed the 2022 Operations and Maintenance of Waterworks System. An Eckley/Bargo motion to accept the report was unanimously approved.

The PENNBID bid results for the 20" Water Main Replacement Project in Armagh Township were reviewed. Sippel Development, Inc was the low bidder at \$914,780.00. A Parker/Shirey motion to tentatively award the project bid to the low bidder pending Engineer, Solicitor and Staff final review was unanimously approved. The PENNBID bid results for a Gas Line Boring in Union Township were reviewed. There was one (1) bid by Penn State Construction, J&D LLC for \$69,000. A Pecht/Eckley motion to tentatively award the project bid to the low bidder pending Engineer, Solicitor and Staff final review was unanimously approved. There was one (1) bid hand delivered that was not accepted or opened based on the bid submission instructions. Ward updated the projects in progress. The SRBC mitigation plan due by 4/26/23 has been prepared and submitted. The railroad permit work for the Granville Township water main replacement to Juniata Terrace was submitted April 25, 2023.

**EXECUTIVE DIRECTOR'S REPORT:**

Bubb's presented his written report. Project updates were giving for the Granville Township, and various projects with involving PennDOT projects. The Hawstone tank mixer will be installed the week of 4/24/23. A new project in Brown Township to move the Lumber City bridge in 2025 was discussed. Unaccounted water for the month of March was 10%. Employee of the month for April was Zachary Deamer.

**SOLICITOR'S REPORT:**

Searer updated projects in progress; reporting no issues.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

A Griffith/Smeltz motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 14-2022CF in the amount of \$1,374,153.88 was unanimously approved. A Shirey/Eckley motion to approve attendance of Board Members and MCMA Staff at the PMAA Management Workshop and the Region 5 Spring Meeting was unanimously approved.

**COMMITTEE REPORTS:**

**Property Committee**

An update from the April meeting was provided. The committee discussions focused on traffic flow and building plans. Work will continue on facility entrances and locations, building cost, project schedule and permit acquisition. A presentation at the July Board meeting is planned.

**Personnel Committee**

Nine (9) applications were selected for interviews for the Laborer position. A request from the Compass group for hiring a part-time worker was discussed. Smeltz recommended the applicant be referred to the Nuvisions group.

**CORRESPONDENCE:**

Authority  
MCMA Correspondence – Joann Benner

A Griffith/Pecht motion to adjourn the meeting at 2:49 pm was unanimously approved.

Attested by:

Barry Bargo  
Secretary