

MINUTES OF THE 12/21/2022 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Bargo, Eckley, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: Garver

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Hassinger, Searer, Ward

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: None

PUBLIC COMMENT:

None

READING OF THE MINUTES:

A Smeltz/Parker motion was made to approve the 11/16/22 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget report was not available and will be provided in December.
The voucher report was approved unanimously on a Shirey/Pecht motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

A review of the ancillary benefits package was provided. The package will be incorporated into the Union contract proposal.

A Bargo/Smeltz motion to approve the update to the Investment Policy Statement from Dave Lytle of Conrad Siegel Actuaries was unanimously approved.

A Griffith Shirey motion to approve purchase order 1202226 in the amount of \$788,473.75 to National Road Utility for meter upgrades was unanimously approved.

A Parker/Eckley motion to approve purchase order 1202228 in the amount of \$817,000.00 to Itron Inc for meter upgrades was unanimously approved.

New Hire Starts:

Joshua Pursel, Office Clerk III 12/5/22

Darla King, Office Clerk II 12/13/22

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

The bulk fluoride permit has been approved and the feed system is in service as of 12/14/22.

A Pecht/Eckley motion to approve purchase order 2202058 in the amount of \$3,168.80 to X-Pert Communications Inc for main gate security upgrade was unanimously approved.

The updated Drought Contingency Plan was presented. A Griffith/Bargo motion to accept the plan and submit to DEP was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT:

Bubb's presented his written report.

Project updates were giving for the Electric Avenue bridge replacement and Hawstone water system project.

The grant application for Juniata Terrace will be re-submitted to DCED for a state competitive grant.

The complaint letter from Belleville Fire Company #1 was reviewed by all and discussed. Bubb provided the hydraulic details of the single water line that supplies the Belleville area. He expressed concerns regarding

public safety issues with totally draining that line and the surrounding water tanks and damage to water line infrastructure from water hammer pressure fluctuations during an emergency. In three hours approximately 250,000 gallons of water was used directly from the water system for the fire emergency. Options to use a secondary source during this fire emergency were not used. Actions taken from the discussions were to schedule a meeting with the local Fire Chiefs and the Board, investigate the option of billing the fire insurance of the property owner for water usage, require mandatory annual training for fire hydrant operation and schedule a meeting with the Union Township Supervisors to review the details of the situation related to the complaint letter.

ENGINEER'S REPORT:

Ward presented his written report.

A Parker/Bargo motion to approve the Buchart Horn Agreement - Juniata Terrace New Water Main Railroad Crossing in the amount of \$11,500 for Survey, Design and Permitting was unanimously approved.

A Shirey/Pecht motion to approve Change Order No. 4 Contract 20-01, Valley St. for the credit amount of (\$233,125.79) was unanimously approved.

A Eckley/Pecht motion to approve the Application for Payment No. 7-Final in the amount of \$460,916.19 was unanimously approved.

An updated on the Old Route 322 20" water main extension was provided. The project is scheduled to be ready to bid in January 2023.

The annual trust indenture requirements to certify the budget are complete and will be sent to the trustee.

SOLICITOR'S REPORT:

Searer updated projects in progress; reporting no issues.

A Smeltz/Griffith motion to approve the property transfer to Granville Township was approved 7-0 (Herto abstained).

A Griffith/Shirey motion to authorize the 2023 board meeting schedule for the third Wednesday at 1:00 pm at the Derry Township office was unanimously approved.

OLD BUSINESS:

None

NEW BUSINESS:

A Parker/Pecht motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 10-2022CF in the amount of \$457,164.63 was unanimously approved.

COMMITTEE REPORT:

Budget –

A Smeltz/Griffith motion to approve the 2023 Operating Budget with a 3% rate increase was unanimously approved.

An Eckley/Pecht motion to approve the 2023 Capital Budget – Capital Fund \$352,800 & Construction Fund \$8,977,500 was unanimously approved.

A Parker/Shirey motion to approve Rate Resolution 8-2022 was unanimously approved.

Personnel –

A Griffith/Bargo motion to approve 2023 Staff salary increase effective 1/1/2023 was unanimously approved. A Shirey/Griffith motion to approve the Staff discretionary merit increases was approved after a roll call vote; Griffith-yes, Bargo-yes, Parker-yes, Smeltz-yes, Herto-yes, Shirey-yes, Eckley-yes, Pecht-yes.

CORRESPONDENCE:

Mifflin County Commissioners: Shirey & Eckley Reappointment

Buchart Horn Hourly Rates for 2023

Tucker Arensberg Hourly Rates for 2023

2023 Bid Thresholds

PA Small Water & Sewer Program Resolution 7-2022, Application Submission, Letter of Ownership and Maintenance, Funding Commitment Letter

The AUTHORITY

Holiday Donation Buchart Horn

An Eckley/Pecht motion to move to executive session at 3:03 pm for discussions on litigation, and union contract negotiations was unanimously approved.

The regular meeting reconvened at 3:09 pm.

An Eckley/Pecht motion to adjourn the meeting at 3:10 pm was unanimously approved.

Attested by:

Barry Bargo
Secretary