

MINUTES OF THE 01/18/2023 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Eckley, Garver, Griffith, Herto, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: Bargo, Parker

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Hassinger, Searer, Ward

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: None

PUBLIC COMMENT:
None

REORGANIZATION:

The meeting was turned over to Searer. A Shirey/Pecht motion to nominate Herto as Chairperson was made. The nominations were closed. The motion passed unanimously. The meeting was turned over to Chair Herto. A Smeltz/Griffith motion to keep the MCMA Officers the same as 2022 was unanimously approved. A Smeltz/Griffith motion to engage Buchart Horn as the Consulting Engineer and Tucker Arensberg as Solicitor was unanimously approved.

The reorganization of the MCMA Committees for 2023:

Property: Bargo, Griffith, Pecht, Smeltz

Personnel: Eckley, Herto, Parker, Pecht

Budget: Eckley, Garver, Griffith, Shirey

Rates & Rules: Bargo, Herto, Shirey, Smeltz

A Pecht/Shirey motion to approve the committee reorganization was unanimously approved.

READING OF THE MINUTES:

A Garver/Griffith motion was made to approve the 12/21/22 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget report was approved unanimously on an Eckley/Garver.

The voucher report was approved unanimously on a Garver/Shirey motion.

BUSINESS MANAGER'S REPORT:

Hassinger presented her written report.

The Charles Schwab Q4 2022 & Annual Report for 2022 were provided for review.

Annual financial audit is underway with data requests submitted.

The Hawstone billing for January was completed with no issues. Welcome letters were mailed to all customers.

An Eckley/Garver motion to accept the report was unanimously approved.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

A Shirey/Graver motion to approve Purchase Order 2202063 (PA COSTARS) for \$27,091.00 to Pysz for a digital soda ash feed system was unanimously approved.

A Griffith/Pecht motion to approve Purchase Order 2202062 to Pysz for one (1) chemical feed pump \$1,795.00 was unanimously approved. The second unit will be purchased when needed instead of putting a new unit on the shelf and voiding the warranty.

A Garver/Griffith motion to approve Purchase Order 2202061 to MGM Mechanical for a mini-split unit \$5,000.00 was unanimously approved.
A Smeltz/Pecht motion to accept the report was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT:

Bubb's presented his written report.

Project updates were giving for the Electric Avenue bridge replacement and Hawstone water system project.

The survey work for the Juniata Terrace railroad crossing is scheduled for January 20, 2023.

The easement document for waterline construction to the Belleville tank will be revised to offer \$1/ft or \$2,500 to the property owner for the property right of way.

Bubb updated the Board on the January 16, 2023 meeting with Union Township regarding the letter dated December 8, 2022. Overall, the meeting went well and plans to meet with all fire companies will continue to move forward.

ENGINEER'S REPORT:

Ward presented his written report.

Ward updated the projects in progress. There were no issues to report or take action upon.

SOLICITOR'S REPORT:

Searer updated projects in progress; reporting no issues.

There was discussion related to liability in fire fighting monetary damages. There was a consensus to handle by policy and improve training to protect the water system from any damages caused by negligence.

OLD BUSINESS:

None

NEW BUSINESS:

A Garver/Shirey motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 11-2022CF in the amount of \$233,125.79 was unanimously approved.

The meeting moved to executive session to discuss Union contract negotiations at 1:53 pm.

The regular meeting reconvened at 2:02 pm.

A Shirey/Garver motion to add the agenda item: Accept the Tentative Agreement with AFSCME was unanimously approved.

A Griffith/Pecht motion to accept the Tentative Agreement with AFSCME was unanimously approved.

CORRESPONDENCE:

PMAA Board Member Training & WIN Conference

An Smeltz/Shirey motion to adjourn the meeting at 2:07 pm was unanimously approved.

Attested by:

Barry Bargo
Secretary