

MINUTES OF THE 10/19/2022 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Bargo, Eckley, Garver, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubba, Castel, Hassinger, Searer, Ward

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: None

PUBLIC COMMENT:
None

READING OF THE MINUTES:
A Garver/Parker motion was made to approve the 09/21/22 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:
The budget report was approved unanimously on a Griffith/Smeltz motion.
The voucher report was approved unanimously on a Parker/Bargo motion.

BUSINESS MANAGER'S REPORT:
Hassinger presented her written report.

Annual renewals for Worker's Comp are in progress. The National Insurance Services quote was received and will be evaluated/compared to the current renewal.

The Conrad Siegel (Lytle & Vargo) annual disclosures for Chapter 7-A of Act 44 2009 were provided to the Board. A clarification and amendment to the annual investment was provided by David Lytle. The valuation returns period was corrected and an additional chart was added to reflect the benefit payments comparing the accumulated versus the projected benefits.

The Q3 Charles Schwab summary was provided.

The Delaware Valley Health Trust (DVHT) annual medical, prescription and dental renewal was discussed with the following renewal rates based on the current employee census:

Medical	\$362,200.74	7%
Prescription	\$446,517.09	7.9%
Dental	\$ 8,756.88	0%

There have been no major issues with DVHT or coverages. An employee cost share increase was evaluated and no action will be taken at this time. A Bargo/Shirey motion to accept the annual renewal as presented was unanimously approved.

There has been no action by AFSCME related to the upcoming contract renewal. A meeting with John Reilly and MCMA Staff 10/27/22.

Target date for NCR portal credit card processing is 11/1/22.

The spring semester internship was declined. Andrew Shirey resigned effective 10/14/22.

An update on JVB rates was presented and compared to PLGIT rates. JVB responded with a rate increase on balances over \$250,000 in November to 2.75%.

The proposal data was provided for review on the Lewistown Borough cost share billing. The SmartBill proposal was also included. Hassinger will work with Searer on an Intermunicipal Agreement of terms. A capital requisition purchase order 1202223 to RBA for Intrusion Cybersecurity Protection was unanimously approved on a Smeltz/Parker motion.

The zero consumption acknowledgment has been added to the application process effective 9/29/22 as requested by the Board.

The first pass of the 2023 budget projection was attached for review. The committee will be meeting prior to the next board meeting.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.

Castel discussed the security system and lighting upgrade proposal by X-Pert Communication Inc. at the Laurel Creek Filtration Plant. The aerial plan was reviewed. Griffith would like a reference check from the County's IT department on any issues or concerns. Griffith also questioned any annual fees. Castel reported there were no annual fees with this package. Castel will check references with County IT and at Lewistown Hospital. A Garver/Eckley motion to approve purchase order 2202055 to X-Pert Communication Inc. in the amount of \$162,904.09 pending satisfactory reference checks was unanimously approved.

The SCADA preliminary project execution summary is in process and 99% complete. The data will be submitted to Schneider/Eurotherm.

EXECUTIVE DIRECTOR'S REPORT:

Bubb's presented his written report.

The Ard's Ridge property was discussed and no action will be taken other than holding the property at this time.

Revised plans for the Electric Avenue bridge in Armagh township are being reviewed by MCMA Staff and Engineers.

The County approved ARPA funds project at Edgewood Country Estates/Airport Road was discussed. A meeting will be held with the County Commissioners regarding the intended goal of the project and the use of funds with Bubb and the appropriate MCMA Committee involved. Garver and Pecht reported their respective offers for a loan were declined by their Borough/Township.

A capital project update was provided:

Market Street – Lewistown: On hold, reallocate the funds to another project.

20" Infrastructure Old US HWY 322 – Pipe delivered; project bid in Spring 2023.

Juniata Terrace Water – Grant application to DCED in review.

Front Mountain Road Belleville – Electricity options are not feasible. Evaluate alternate options (solar, wind). The preliminary report for the sedimentation basin and sludge lagoon has been delivered and is being reviewed.

Employee of the Month nominations for Cory Bubb, Tom Terry and Matt Fisher were recognized for outstanding performance during the month of October.

Bubb outlined the process for Board Member reappointment. Eckley (Armagh Township) & Shirey (Union Township) are scheduled for 2023. Bubb will submit letters to the Townships and Mifflin County Commissioners regarding the reappointments.

ENGINEER'S REPORT:

Ward presented his written report.

Ward notified the Board and MCMA Staff that Garrett Stoy would be leaving Buchart Horn at the end of the month.

The annual dam inspection report will be in progress October and November. To date the field check has been completed. No major issues are anticipated.

The feasibility study to replace the water treatment plant clarifiers has been completed. The options will be evaluated. The projected project cost is \$5.2 million.

The filter to waste process was discussed. The current regulatory requirements for the process are being evaluated to save water resources and get DEP approval.

The substantial completion notice for the Valley Street project was issued October 13, 2022.

A Griffith/Smeltz motion to approve Change Order No. 3 in the amount of \$190,768.42 for Valley Street project restoration was unanimously approved.

A Valley Street project update was provided. Pay Application No. 6 in the amount of \$287,613.03 to Sippel Development Co Inc was recommended for approval. A Eckley/Pecht motion to pay the application was unanimously approved.

The Act 57 Tapping Fee summary was discussed. The recommendation is to increase the Service Connection Fee and the Customer Facilities fee will be addressed with the 2023 Rate Resolution.

SOLICITOR'S REPORT:

Searer updated projects in progress; reporting no issues.

OLD BUSINESS:

None

NEW BUSINESS:

A Smeltz/Shirey motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 8-2022CF in the amount of \$444,043.87 was unanimously approved.

A Parker/Garver motion to move to executive session at 2:21 pm for personnel matters was unanimously approved.

The regular meeting reconvened at 2:29 pm.

A Griffith/Eckley motion to offer the Laborer position with a CDL license at a start rate of \$22.34 was unanimously approved.

A Garver/Pecht motion to offer the Service Technician position with a CDL license at a start rate of \$23.42 was unanimously approved.

An Eckley/Pecht motion to approve advertising the Office Clerk III position on Indeed for a period of two weeks with a maximum start rate of \$24.04 was unanimously approved.

Chairperson Herto read a thank you note from Mrs. Notestine for Darren Rowe helping her with a flat tire.

CORRESPONDENCE:

PMAA Membership Dues Schedule

A Griffith/Pecht motion to adjourn the meeting at 2:50 pm was unanimously approved.

Attested by:

A handwritten signature in black ink, appearing to read "Barry J. Bargo", with a long horizontal flourish extending to the right.

Barry Bargo
Secretary