

## MINUTES OF THE 08/17/2022 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

**BOARD MEMBERS PRESENT:** Eckley, Garver, Griffith, Pecht, Shirey, Smeltz

**BOARD MEMBERS ABSENT:** Bargo, Herto, Parker

**BOARD MEMBERS LATE:** None

**OTHERS PRESENT:** Bubb, Castel, Hassinger, Stoy

**OTHERS ABSENT:** Searer

**OTHERS LATE:** None

**PUBLIC PRESENT:** Ryan Hildebrand – R & T LLC

### **REVIEW of AGENDA:**

A Griffith/Pecht motion to add Purchase Order 1202219 in the amount of \$6,446.10 for 20" Repair Clamps to the Executive Director's report for approval was unanimously approved.

### **PUBLIC COMMENT:**

Ryan Hildebrand, R & T LLC requested a quarterly bill in the amount of \$911.28 and an estimated final bill of \$416.00 be waived, the car wash was shut down and there was zero consumption. After a discussion of the bills, an Eckley/Griffith motion to waive the bills as requested by Hildebrand was unanimously approved.

### **READING OF THE MINUTES:**

A Griffith/Smeltz motion was made to approve the 07/20/22 MCMA meeting minutes. The motion passed unanimously.

### **TREASURER'S REPORT:**

The budget report was approved unanimously on a Garver/Pecht motion.  
The voucher report was approved unanimously on a Pecht/Garver motion.

### **BUSINESS MANAGER'S REPORT:**

Hassinger presented her written report.  
The 2023 Minimum Municipal Obligation (MMO) calculation was presented for review. The MMO calculation of \$12,855 with a recommendation of an additional \$40,000 contribution was presented. A Garver/Griffith motion to approve the 2023 MMO in the total amount of \$52,855 was unanimously approved.  
An update on the credit card processing issues with the customer portal was provided. Work continues with NCR to provide customer portal access. A Griffith/Garver motion to move forward with the NCR solution was unanimously approved.  
Glen Franklin was recognized for his twenty-nine years of service. Franklin retired effective 8/1/22.  
Andrew Shirley accepted a position for Distribution Laborer with a start date of 8/22/22.

### **WATER PRODUCTION MANAGER'S REPORT:**

Castel presented his written report.  
Castel provided details of the well water processing at the filtration plant. As part of the Comprehensive Monitoring Plan and SRBC requirements, the two wells in Milroy are being run daily in August. Castel stated the treatment of the well water had a positive impact on the quantity of water treatment chemicals being used and the filter times are equivalent. Updates to the SRBC mitigation plans and Armagh Township connection ordinances were discussed.

### **EXECUTIVE DIRECTOR'S REPORT:**

Bubb presented Purchase Order # 1202219 in the amount of \$6,446.10 for 20" Repair Clamps. A Garver/Eckley motion to approve the purchase order was unanimously approved. Details of installing insertion valves to provide closer isolation points on the 20" transmission main were discussed.  
Bubb provided updates on fire system improvements, the need for an adjustment to MCMA tap fees due to price increases of raw materials, and new construction projects in Brown Township.

**ENGINEER'S REPORT:**

Stoy presented his written report.

A Valley Street project update was provided. Eighty-five service lines are complete. Stoy provided details related to Change Order No 2; Contractor additions in the amount of \$25,527.69 and credit for MCMA time and material in the amount of \$13,027.69. A Garver/Pecht motion to approve the change order in the amount of \$12,500 was unanimously approved. Pay Application No. 4 in the amount of \$177,265.47 was recommended for approval. A Garver/Eckley motion to pay the application was unanimously approved. Bubb and Stoy discussed the work MCMA would be doing on the interconnects at the side streets of the Valley Street project. The contract will be amended to adjust the amount for the MCMA work.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

A Garver/Pecht motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 6-2022CF in the amount of \$396,981.89 was unanimously approved.

A Pecht/Eckley motion to move to executive session at 2:10 pm for union contract negotiations, laborer new hire and succession plan hiring was unanimously approved.

The regular meeting reconvened at 2:27 pm.

**CORRESPONDENCE:**

AUTHORITY

A Pecht/Griffith motion to adjourn the meeting at 2:28 pm was unanimously approved.

Attested by:

A handwritten signature in blue ink that reads "Barry F. Bargo" with a long horizontal flourish extending to the right.

Barry Bargo  
Secretary