

MINUTES OF THE 07/20/2022 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:00 pm.

BOARD MEMBERS PRESENT: Bargo, Eckley, Garver, Griffith, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: Herto

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Hassinger, Searer, Stoy

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: Jeff Haste

REVIEW of AGENDA:
No changes.

PUBLIC COMMENT:
None

READING OF THE MINUTES:
A Garver/Pecht motion was made to approve the 06/15/22 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:
The budget report was approved unanimously on a Parker/Griffith motion.
The voucher report was approved unanimously on a Bargo/Garver motion.

BUSINESS MANAGER'S REPORT:
Hassinger presented her written report.
The Q2 pension investment summary and performance history were provided for review.
An update on the lack of response from the current credit card processing provider and a parallel effort to onboard a new provider was discussed. Searer reviewed the contract to pursue a remedy.
Hassinger reported two (2) labor crew employees resigned. Lynn 7/8/22 and Staley 7/15/22. The process to replace the open labor crew positions is underway.
An update on the JVB special government rate was provided. The new tiered balance structure was provided for review.

WATER PRODUCTION MANAGER'S REPORT:
Castel presented his written report.
Castel provided background and processing information related to the ozone unit analyzers. A purchase order is submitted for Board approval at his recommendation for a proprietary equipment maintenance replacement. The lead and copper testing has been completed. There were no reportable samples. The process went very smooth.
Castel reported DEP was on site 7/20/22 for a NPDES permit renewal inspection. He didn't anticipate any major issues.
The DEP Source Water Protection Plan presentation held at the business office was discussed. The effort is provided by DEP at no cost to MCMA. Although it is quite an extensive effort, Bubb and those in attendance of the presentation felt it would be worthwhile to move forward. Griffith and Eckley expressed concerns of additional regulations and possible expenses associated with the project. An Eckley/Pecht motion to approve DEP move forward with the Plan was unanimously approved. A Garver/Eckley motion to approve Purchase Order 2202051 in the amount of \$35,305.00 to GS O3 Services LLC for the Ozone Analyzer replacement units was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT:
Bubb presented his written report.
A Hawstone project update was provided. Griffith asked for additional details of the acquisition process and the financial and budget information related to the project. Bubb provided information on the asset transfer and

the DEP support of the transfer. Hassinger provided input on the budget provided by the Township for the system and that the rate impact was favorable for the majority of customers. Brief updates on Shelly Drive, Jewel Street and Woodside Lane were discussed. There are no issues with any of the projects. All projects are moving toward completion. The SCADA system upgrade is underway. MCMA Staff working with Buchart Horn to develop the project scope. An update on the Valley Street project was provided. Sixteen (16) of one-hundred eighty (180) customer service lines are complete. A progress meeting is scheduled for 7/21/11 to discuss the progress and timeline. An underground vault was discovered during excavation. PA DOT and Buchart Horn are working with the parties involved to resolve restoration plan. The Juniata Terrace water line project has been submitted for a CDBG grant to DCED. The Market Street paving project has moved to a low priority on the PA DOT paving list. Bubb recommended a reallocation of the bond issue funds for a portion of the project. He explained the monument was built over a distribution pipe crossing. This section should be abandoned and connections made to maintain water service. A grant package for the ARPA funds was provided for review. The package is being reviewed by Mifflin County. The 1994 engineering plan to provide water to Siglerville was discussed. The system wide meter read report from April 1 – May 31 was provided. The unaccounted-for water was 5.7%.

ENGINEER'S REPORT:

Stoy presented his written report. Stoy added that some limitations are being lifted in some cases related to the NPDES renewal that is currently underway. The Valley Street project is approximately 30% paid and the project completion aligns. Pay Application No. 3 in the amount of \$258,135.56 was recommended for approval. A Garver/Eckley motion to pay was unanimously approved. The project for Old Route 322 20" water line replacement will miss paving season and be moved to 2023.

SOLICITOR'S REPORT:

Searer presented his written report. An update on ongoing legal work related to property easements was provided. No items require action. Searer provided the details of the right of way process and the dedication process after the project are completed.

OLD BUSINESS:

None

NEW BUSINESS:

A Garver/Griffith motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 5-2022CF in the amount of \$367,793.54 was unanimously approved. A Griffith/Smeltz motion to appoint Scott Pecht as the PMAA voting delegate and Craig Bubb the alternate voting delegate was unanimously approved.

A Pecht/Eckley motion to move to executive session at 2:04 pm for union contract negotiations, disciplinary action, laborer new hire and succession plan hiring was unanimously approved. The regular meeting reconvened at 2:25 pm.

A Griffith/Bargo motion to approve a new hire with a CDL license and five (5) years of applicable experience a starting wage of 90% of the full laborer rate to be approved by AFSCME was approved 8-0, Shirey abstained from the vote. A Parker/Garver motion to post a job opening for a Service Man was unanimously approved.

CORRESPONDENCE:

AUTHORITY
PMAA – Funding for Municipal Authorities

A Griffith/Eckley motion to adjourn the meeting at 2:29 pm was unanimously approved.

Attested by:



Barry Bargo
Secretary