

MINUTES OF THE 04/20/2022 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown. The meeting was called to order at 1:15 p.m.

BOARD MEMBERS PRESENT: Bargo, Eckley, Garver, Griffith, Herto, Parker, Pecht, Shirey, Smeltz

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Castel, Hassinger, Searer, Stoy

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: Thomas Walenchock – Baker Tilly
John Taylor – Baker Tilly
Brian Rodgers

REVIEW of AGENDA:
No changes.

PUBLIC COMMENT:

Taylor reviewed the MCMA financial audit for 2021. The financial statement highlights were reviewed. Taylor encouraged the Board to review the Management Discussion and Analysis portion of the audit. Walenchock covered the required disclosures related to the audit and reported the audit was completed without any issues and a clean report was issued for the year. A Garver/Parker motion to approve the draft financials for MCMA was unanimously approved.

Rodgers would like to MCMA to implement an online application process. Hassinger stated the change would require a revision to the Red Flag Policy that is in place to protect application fraud and protect the customer's identity. There are options currently in use that the application can be completed via email. Hassinger will evaluate the costs and feasibility of the request.

READING OF THE MINUTES:

An Eckley/Parker motion was made to approve the 03/16/22 MCMA meeting minutes. The motion passed unanimously.

TREASURER'S REPORT:

The budget report was approved unanimously on a Parker/Eckley motion.
The voucher report was approved unanimously on a Shirey/Eckley motion.

OFFICE MANAGER'S REPORT:

Hassinger presented her written report.
A Shirey/Bargo motion to approve PO 1202211 in the amount of \$39,984.50 for the hardware required for the first phase of the cellular AMI capital project was unanimously approved.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.
A Shirey/Bargo motion to approve PO 2202049 in the amount of \$7,863.00 for the Filter Plant entrance door was unanimously approved.

EXECUTIVE DIRECTOR'S REPORT:

Bubb presented his written report.
An update on the Valley Street project and Hawstone water system was provided.
David O'Donnell was recommended as employee of the month.

ENGINEER'S REPORT:

Stoy presented his written report.
Stoy reviewed the highlights on the Engineer's Annual Report. An Eckley/Griffith motion to approve the annual report was unanimously approved.

SOLICITOR'S REPORT:

Searer presented his written report.

An update on the Jewel Street water line easement was provided. An Eckley/Garver motion to authorize Officer's to execute the Assignment documents for the waterline easement on Jewel Street was approved 8-0 (Herto abstained).

The dissolution of MABL was recorded in the Mifflin County Recorder's Office on April 6, 2022. The transfer is officially complete.

OLD BUSINESS:

None

NEW BUSINESS:

A Bargo/Shirey motion to approve MCMA Water Revenue Bonds, Series 2021 Construction Fund Requisition 2-2022 in the amount of \$31,397.80 was unanimously approved.

A Bargo/Garver motion to approve Resolution 4-2022 PA DOT Business Partner Engineering and Construction Management System was unanimously approved.

A Garver/Shirey motion to approve Resolution 5-2022 PA DOT Form M945 for Authorization for (certain) Restoration Waivers was unanimously approved.

An executive session for pending litigation related to a personnel matter started at 2:36 p.m.

The regular meeting reconvened at 2:54 p.m.

An Eckley/Garver motion to sign the Memorandum of Understanding was unanimously approved.

CORRESPONDENCE:

3/24/22 Correspondence – Credit for Metered Consumption Lewistown Church of Christ

A Shirey/Pecht motion to adjourn the meeting at 3:05 p.m. was unanimously approved.

Attested by:



Barry Bargo
Secretary