

Mifflin County Municipal Authority  
Rates & Rules Committee Meeting Minutes

Date: 03/10/22

Committee Members: Barry Bargo, Mary Hertto, Michelle Shirey, Rick Smeltz

MCMA Staff: Craig Bubbs, Deanna Hassinger

The meeting was called to order at 1:00 pm.

New Business:

The MCMA Policy on CDL Class A license for new hires was discussed. The new Entry Level Driver Training (ELDT) effective February 7, 2022 will require a policy for the timing and training costs.

An outline of the schedule used for a recent new hire was presented and discussed. The recommendation to the Board will be to follow the specific terms used for the new hire and generate a MCMA policy to reflect the terms.

1. Accept employment at MCMA
2. Obtain CDL permit with required endorsements upon completion of six-month probationary period.
3. Complete 1 year of service with MCMA.
4. Enroll/Complete ELDT training with Mifflin County Academy of Sciences and Technology (MCAST 5-week program) a minimum of 60 days prior to permit expiration date.
5. Complete ELDT driving (skills) test with MCAST.
6. Obtain a Class A CDL with any required endorsements within 90 days of receipt of ELDT certificate.

Tuition for ELDT training at MCAST will be paid by MCMA when the employee is enrolled.

Tuition expense will be pro-rated and paid by the employee if employment is terminated prior to the 3-year service anniversary.

The MCMA policy on leak adjustments was discussed and historical decisions were reviewed.

The current 2 cases were discussed. Both cases had plumbing issues with a toilet.

The options of reducing the water rate for all consumption was presented as an option. This would reduce the billed rate for each 1,000 gallons used, 18k @ \$2.90, balance @ \$.93), billed at the 3<sup>rd</sup> rate tier or \$2.02 per 1,000 gallons.

Parameters for a leak adjustment policy should include:

A formal request from a customer

Proof the leak was repaired.

Establish the amount or percentage to qualify for an adjustment

Limit the frequency of leak adjustments

Maximum number of billing cycles adjustments are allowed

Calculation method for determining adjustment, set a maximum

The concern of abuse and administering fairly to all was discussed. The customer has a responsibility to monitor and make sure their plumbing is in proper order.

Leak adjustment insurance, self-funded, is an option that can be looked at as a future offering.

026158000-1 should qualify for funds currently available through ERAP or LIWAP program. Hassinger will follow up with customer.

A fund has been established, MCMA Water Relief Fund, where donations can be made to assist customers who need assistance paying their water bill.

The recommendation of the committee will be to keep the current policy in place, and allow Board discretion for options on a case-by-case basis.

The meeting adjourned at 1:50 pm.