

## MINUTES OF THE 01/19/2022 MEETING

A meeting of Mifflin County Municipal Authority (MCMA) was held at 73 Reserve Lane (Derry Township Office), Lewistown, a Zoom teleconference option was offered due to COVID social distancing restrictions. The meeting was called to order at 1:00 p.m.

**BOARD MEMBERS PRESENT:** Bargo, Eckley, Garver, Herto, Parker, Pecht, Shirey

**BOARD MEMBERS ABSENT:** Rocco

**BOARD MEMBERS LATE:** None

**OTHERS PRESENT:** Bubb, Castel, Hassinger, Searer, Ward

**OTHERS ABSENT:** None

**OTHERS LATE:** None

**PUBLIC PRESENT:** None

Chairperson Herto opened the meeting with a statement. The MCMA meeting recordings are for public convenience and internal use only. Recordings are not considered minutes, and are not a part of the public record. Recordings may be retained or destroyed at MCMA's discretion.

### **REORGANIZATION:**

A Pecht motion to nominate Herto for Chairman was seconded by Shirey. The motion was unanimously approved.

An Eckley motion to nominate Shirey for Vice-Chairman was seconded by Garver. The motion was unanimously approved.

A Pecht motion to nominate Bargo for Secretary was seconded by Eckley. The motion was unanimously approved.

A Shirey motion to nominate Garver for Treasurer was seconded by Parker. The motion was unanimously approved.

A Parker/Eckley motion to accept the Agreement for Limited Professional Services from Buckhart/Horn was approved unanimously.

A Shirey/Parker motion to approve Tucker Arensberg hourly rate increase to \$185/hr was approved 7-1 (No-Eckley).

An Eckley motion to accept the resignation of Jeffrey Rocco was made. Searer reviewed the process and timing related to fill the vacancy. Bargo recognized Rocco for all the hard work he did during the legal proceedings to do what was best for the Authority. The motion passed unanimously.

Herto asked if there were any additions to the agenda. There were none.

### **PUBLIC COMMENT:**

None

### **READING OF THE MINUTES:**

An Eckley/Pecht motion was made to approve the 12/15/2021 MCMA meeting minutes. The motion passed unanimously.

### **TREASURER'S REPORT:**

The budget report was approved unanimously on a Garver/Shirey motion.

The voucher report was approved unanimously on a Parker/Garver motion.

### **OFFICE MANAGER'S REPORT:**

Hassinger presented her written report.

A Bargo/Parker motion to approve the MCMA Custody Agreement from Charles Schwab was unanimously approved.

A Shirey/Pecht motion to approve Policy #884 Identity Theft Protection and execute was unanimously approved.

A Parker/Bargo motion to approve the MCMA Organizational Chart for 2022 was unanimously approved.

An Eckley/Pecht motion to approve the US Bank appointment of authorized representatives was unanimously approved.

A Shirey/Pecht motion to approve capital purchase PO 1202203 for office heaters in the amount of \$9,000 was unanimously approved.

**WATER PRODUCTION MANAGER'S REPORT:**

Castel presented his written report.

The process for the NPDES permit renewal is in process.

A Garver/Bargo motion to approve the Pureflow annual preventative maintenance contract for the ozone system in the amount of \$14,322 and the maintenance material in the amount of \$10,868.67 was unanimously approved.

A Bargo/Parker motion to approve the Hach annual maintenance contract in the amount of \$16,785.00 was unanimously approved.

**EXECUTIVE DIRECTOR'S REPORT:**

Bubb presented his written report.

A Pecht/Eckley motion to approve a capital budget purchase for pipe material for 2022 under CoStars contract was unanimously approved.

A Garver/Pecht motion to advertise the sale of the 1996 International dump truck, 2003 Moritz skid loader trailer and 1995 John Deere backhoe on MunicBid was unanimously approved.

A Garver/Bargo motion to approve the training request for three (3) employees to attend a full conference to obtain certification hours was unanimously approved.

Bubb provided an update on the Shelly Drive project that would provide water service to ten (10) customers and a church. The project would provide fire service and a water main loop to the existing system. An updated Water Line Extension Agreement will be provided at the next meeting.

The water line project on Jewel Street in Granville Township was discussed. Bubb will work with the owner for final details of the property development.

**ENGINEER'S REPORT:**

Ward presented his written report.

SRBC approval for all three (3) wells has been received after five (5) years of testing and evaluations. Bubb added a mitigation plan needs to be submitted for the two (2) properties that could be impacted by the wells.

Ward provided an update on the Valley Steet project construction project and target dates for upcoming project milestones. A Garver/Parker motion to authorize the advertisement of the project was unanimously approved.

**SOLICITOR'S REPORT:**

Searer presented his written report.

Searer provided information on the easements needed for the Belleville main expansion project. Bubb added the property owner was cooperative and MCMA would provide crop damage as required. Work will continue on securing the needed easements.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

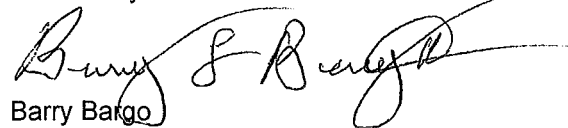
Volunteers for committee members. Smeltz, Budget. Herto, Pecht Personnel. Bargo, Property.

**CORRESPONDENCE:**

AUTHORITY

An Eckley/Garver motion to adjourn the meeting at 2:16 pm was unanimously approved.

Attested by:



Barry Bargo  
Secretary