

MINUTES OF THE 08/18/2021 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, a Zoom teleconference option was offered due to COVID social distancing restrictions. The meeting was called to order at 1:30 p.m.

<u>BOARD MEMBERS PRESENT:</u>	Bargo, Miller, Rager, Rocco
<u>BOARD MEMBERS ABSENT:</u>	Berrier
<u>BOARD MEMBERS LATE:</u>	None
<u>OTHERS PRESENT:</u>	Bubb, Castel, Consiglio, Hassinger, Ward
<u>OTHERS ABSENT:</u>	None
<u>OTHERS LATE:</u>	None
<u>PUBLIC PRESENT:</u>	Various Public Participants via Zoom Meeting
<u>PUBLIC COMMENT:</u>	None

READING OF THE MINUTES:

A Bargo/Miller motion was made to approve the 07/21/2021 meeting minutes and the 08/03/2021 special meeting minutes as presented. The motion passed 4-0.

TREASURER'S REPORT:

The budget report was approved 4-0 on a Miller/Bargo motion.
The voucher report was approved 4-0 on a Bargo/Miller motion.

OFFICE MANAGER'S REPORT:

Hassinger presented her written report.
The Q2 Pension Plan summary and monthly overtime report were attached for review.
An update on turn offs for the month was provided. 78 customers turned off, a delinquency rate of 2.07%.
No major issues with the CMI software upgrade. Work continues to fine tune the reports.
DVHT quote for the ancillary benefit package is still pending. The lead has since retired from DVHT.
There were no new unemployment fraud cases this month.
A meeting with the current vendor of meter reading hardware, Itron, was completed. The benefit with Itron service is the compatibility with all electronic reading configurations. Itron has higher up-front hardware costs, with lower annual fees. Cost savings crossover benefit in three years with the Itron option.
Efforts continue to complete the transfer of assets from MABL to MCMA. Legal schedules, and documentation related to the Asset Purchase Agreement have been the primary focus.
A Rager/Miller motion to assign Barry Bargo as the voting delegate and Jeff Rocco as the alternate voting delegate for the 2021 PMAA Convention was approved 4-0.
The 2022 Minimum Municipal Obligation calculation in the annual amount of \$8,250 was presented and approved 4-0 on a Miller/Bargo motion.

WATER PRODUCTION MANAGER'S REPORT:

Castel presented his written report.
Alarm testing continues with no issues.
The first new turbidimeter has been installed and it is working well in a side-by-side evaluation. The balance of the installation of new units will be completed within two weeks. A purchase order in the amount of \$2,256 for a spare controller as a contingency unit was approved 4-0 after a Bargo/Miller motion.
Working with DEP to move forward with the liquid fluoride feed system. Containment tank is ordered and inspection is scheduled in two weeks.
The repaired electrical component for the chlorine generation system rectifier is shipping back 8/18/21.
Production should be back up and running in three to four days upon receipt of warrant repair part.
The quote for the new soapstone countertop for the lab was discussed. Only 2 companies, of four requested, replied. One quote was received from Custom Stone Interiors of Bellefonte. A Miller/Bargo motion to approve the purchase order in the amount of \$7,350 was approved 4-0.

Filter Plant maintenance items:

- Vegetation sprayed on breast of dam
- Seams were sealed on bridge and roadway across dam

The harmful algal bloom testing results were negative for the month of July.

EXECUTIVE DIRECTOR'S REPORT:

Bubb presented his written report.

North Hills trailer court tap location has been determined. Awaiting owner on start date. (Site map attached) Still awaiting metes and bounds description for the MCS bank main extension.

A fire loop project will be discussed with MCIDC. The project will upgrade the fire service to the plaza and could also be used as a secondary feed to Juniata Terrace. The different route options were presented and are being evaluated. CDBG funding may be available for the project. (Site map attached)

Geisinger Outpatient Clinic – Reedsville: Plans and site specifications have been received and approved for the contractor.

Valley Street project to replace 10" waterline was discussed. MABL will work to schedule interconnects to make the process more efficient and eliminate conflicts with PA DOT.

ENGINEER'S REPORT:

Ward presented his written report.

Ward reported the annual dam field inspection will be completed in September.

No action from SRBC this month.

The water main replacement at Juniata Terrace and the options being evaluated were discussed. There may be funding available through the county CDBG and MCIDC for a second feed route project in 2023.

Ward reported he continues to support the transition process to MCMA as needed.

The DEP has requested changes to the comprehensive monitoring plan that was submitted in 2019. Well blending and source operating times are being evaluated for an updated submission to DEP.

SOLICITOR'S REPORT:

Consiglio advised the Board that Scott Mehok distributed the Trust Indenture, Promissory Note, Security Agreement, Intercreditor Agreement between Lewistown Borough and MCMA and the documents will be sent around to the entire Board. Bubb added the Asset Purchase Agreement is in the final red-line form. Rager stated no documents have been signed since the 08/03/21 special meeting.

OLD BUSINESS:

None

NEW BUSINESS:

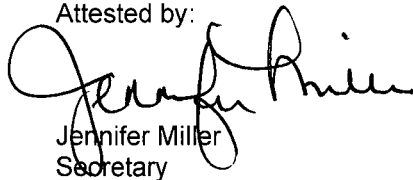
None

CORRESPONDENCE:

AUTHORITY

A Miller/Bargo motion to adjourn the meeting at 2:16 p.m. was approved 4-0.

Attested by:



Jennifer Miller
Secretary