

## MINUTES OF THE 02/17/2021 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, a Zoom teleconference option was offered due to COVID social distancing restrictions.

<b><u>BOARD MEMBERS PRESENT:</u></b>	Berrier, Miller, Rager
<b><u>BOARD MEMBERS ABSENT:</u></b>	Bargo, Rocco
<b><u>BOARD MEMBERS LATE:</u></b>	None
<b><u>OTHERS PRESENT:</u></b>	Bubb, Consiglio, Gaines, Hassinger, Ward
<b><u>OTHERS ABSENT:</u></b>	None
<b><u>OTHERS LATE:</u></b>	None
<b><u>PUBLIC PRESENT:</u></b>	Mark Baker

### **PUBLIC COMMENT:**

Brent Erb a rate payer of Brown Township asked for the MABL response to recent letters published in the Lewistown Sentinel. He also expressed concern of a \$50,000 MABL loss related to the withdrawal from PMAA and a possible rate increase.

Matthew Reik, Derry Township, requested facts be put on the table and explain why Derry and other townships who are on the water system do not have a say in the operations. Ratepayers outside Lewistown have paid for their own facilities.

Mark Baker of Granville Township asked the board to commit to the statements made by Lewistown Borough the authority will not be sold. He also asked if MABL was independent. He stated that after the political moves at the last MABL meeting, it looks like this board is set up to work on behalf of the Lewistown Borough.

### **READING OF THE MINUTES:**

A Berrier/Miller motion was made to approve the 01/20/21 minutes as presented. The motion passed 3-0.

David Consiglio left the meeting at 1:43 p.m.

### **TREASURER'S REPORT:**

The budget report was approved 3-0 on a Miller/Berrier motion.

The voucher report was approved with the amendment to the Kent Lindsay invoice from \$15,000 to \$9,800, 3-0 on a Miller/Berrier motion.

The January Tucker Arensberg January invoice \$1,313.66 is still under review, Berrier.

The January Cozen O'Connor invoice \$9,189.71 is still under review, Berrier.

The Campbell Miller Williams Benson & Consiglio invoice from 1/19-21 – 1/27/21 \$3,082.50 was approved 3-0 on a Berrier/Miller motion.

### **OFFICE MANAGER'S REPORT:**

Hassinger's presented her written report.

The 2021 Actuarial Valuation report prepared by Conrad Siegel Actuaries was discussed. MABL has historically contributed additional funds above the minimum municipal obligation to keep the pension plan at a fully funded status. Berrier questioned the additional contribution for 2021. Berrier made a motion to review the plan status in October and only make the minimum monthly payments. After discussion, he withdrew that motion.

The Q4 2020 pension plan executive summary was provided for review.

Retention Resolution 2-2021 action was deferred.

An update on the COVID status was provided. Essential group 1c vaccinations have been released. PHN is coordinating the schedule.

An update on the CMI software project was provided. A CMI project manager has been assigned, initial survey will be completed by 2/26/21. The PaperVision migration is also scheduled for completion by 2/26/21.

Hassinger updated the request to get quotes on unemployment compensation programs. PRWA does not have a program. U-Comp requires a letter of intent to withdraw from PMAA and an initial quote could be provided but an update quote would be required. Start date would be January 2022. Hassinger recommended

continuing with the PMAA plan. A Berrier/Miller motion to join PSAB as an associate member and get a quote was approved 3-0.

#### **EXECUTIVE DIRECTOR'S REPORT:**

Bubb presented his written report.

The Oakland Avenue project in Lewistown is on hold due to the weather.

A new project to renovate cottages in the Valley View development will require water service line renewals.

The North Hills trailer park water service tap has been quoted. The meter would provide service to 16 existing residents plus a future addition to the east.

A potential sale of Hartman's Center in Armagh Township was discussed. The proposed project is for 50 RV lots.

The waterline extension for Centre Stone and Lime has been flow tested. Work continues with the engineer to determine line size and location.

PureFlow has scheduled the installation of the ozone system replacement parts for 2/22/21.

The equipment for the sodium hypochlorite system will be scheduled for installation. Start up is scheduled in about a month.

A project to change the fluoridation process from powder to a liquid feed will require a DEP permit amendment. Pricing is being requested for the process change.

A PFAS test sample will be completed for the National Guard facility by their representative. The estimated sample test price is \$250.

A Berrier/Miller motion to approve the capital budget purchase of Beck Actuators in the amount of \$82,325 was approved 3-0.

A Berrier/Miller motion to approve the capital purchase of five Turbidimeters with accessories for \$16,408 was approved 3-0.

Bubb nominated Chad Bagrosky for employee of the month. Chad has coordinated jobs at the filter plant and distribution system, coordinating safety training for the licensed employees as well as repairing several main breaks after hours.

#### **ENGINEER'S REPORT:**

Ward presented his written report.

The South Hills pump station has been completed by MABL staff. The final permit work will be submitted to DEP for approval.

Ward presented the feasibility memo for the railroad waterline crossing at Juniata Terrace. The excavation required to meet the railroad's right of way requirements is expensive and impractical. The option of lining the existing water main was discussed. The approximate cost for this option is \$170,000. A Berrier/Miller motion to approve the pipe lining project option was approved 3-0. A second supply option for future consideration to Juniata Terrace was discussed.

An update on the Valley Street project was provided. MABL work should be completed by 2022. The water line design should start in 2021 with bidding on the project by the end of 2021 to accommodate the PENNDOT construction schedule. The cost sharing options should be evaluated and pursued for this project.

#### **SOLICITOR'S REPORT:**

Gaines reported the court granted the withdraw of the emergency motion from December.

The withdrawal of the lawsuit all together was confirmed by Lewistown Borough with no opposition. PMAA opposes. A hearing is to be scheduled.

Gaines and Consiglio advised bond counsel should be considered as the Lewistown Borough is looking at bond refinancing and to review proposals. A Berrier/Miller motion to retain Thomas Smida of Mette Evans and Woodside to provide bond counsel and for the Chairman to execute the engagement letter was approved 3-0.

A Berrier/Miller motion to revoke the 12/18/19 meeting parameters resolution related to bonds and refinancing was approved 3-0.

Berrier reported a meeting with Lewistown Borough discussing in general what could be done moving forward.

#### **OLD BUSINESS:**

Berrier will continue to work with legal bills to determine what charges were related to the County of Mifflin and resolving the problem of getting the money back.

A Berrier/Miller motion to require the signature of the Chairman, Treasurer and Vice Chairman to have all control of money was approved 3-0.

#### **NEW BUSINESS:**

A Miller/Berrier motion to approve BRIF Requisition #2021-02 in the amount of \$13,289.16 was approved

3-0.

A Berrier/Miller motion to go into executive session at 3:46 for Personnel and Legal matters was approved 3-0. The regular meeting resumed at 4:17 p.m.

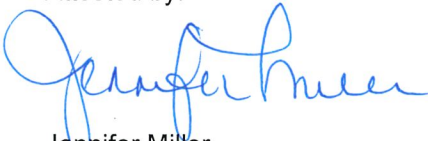
A Berrier/Miller motion to table Resolution 2-2021 and direct Staff to not destroy any record was approved 3-0.

**CORRESPONDENCE:**

2020 Statement of Financial Interests Form  
The Authorities – Membership Refund 01/27/21  
Valuation Report Final

A Berrier/Miller motion to adjourn the meeting at 4:18 p.m. was approved 3-0.

Attested by:



Jennifer Miller  
Secretary



**MINUTES OF THE 02/17/2021 COMMITTEE MEETING**

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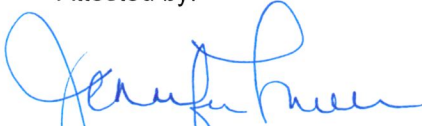
**BOARD MEMBERS PRESENT:** Berrier, Miller, Rager  
**BOARD MEMBERS ABSENT:** Bargo, Rocco  
**BOARD MEMBERS LATE:** None  
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**OTHERS ABSENT:** None  
**OTHERS LATE:** None  
**PUBLIC PRESENT:** Mark Baker

**PUBLIC COMMENT:**  
None

Bubb reported Matt Castel completed his probationary period February 2, 2021 as Water Production Manager. His salary was updated as previously approved. Two potential candidates for the Filter Plant Operator have responded to the posted position.

A Miller/Rager motion to adjourn the meeting at 1:10 p.m. was approved with no opposition.

Attested by:



Jennifer Miller  
Secretary