

## **MINUTES OF THE 04/15/2020 TELECONFERENCE MEETING**

A teleconference meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, PA and various remote locations due to the COVID-19 statewide social distancing and emergency declaration. The meeting was called to order by Chairman Laite at 1:00 p.m. A verbal roll call was recorded with a verbal acknowledgement of each person present. A quorum of three (3) Board members was established. A verbal roll call was requested for any public present at any remote location and the Authority office. No public responded.

Tim Searer reviewed the guidelines regarding audio recording of the meeting. MABL is not making an audio recording of this meeting.

Searer requested any person at any location recording the meeting to disclose at this time, there were no affirmative responses.

**BOARD MEMBERS PRESENT:** Bargo, Berrier, Laite, Rocco

**BOARD MEMBERS ABSENT:** None

**BOARD MEMBERS LATE:** Walter

**OTHERS PRESENT:** Bubb, Hassinger, Searer, Ward, White

**OTHERS ABSENT:** None

**OTHERS LATE:** None

**PUBLIC PRESENT:** None

**PUBLIC COMMENT:** None

### **READING OF THE MINUTES:**

The minutes of the meeting 02/19/2020 were approved on a Rocco/Bargo motion, vote 4-0.

The minutes of the special meeting 01/06/20 were approved on a Rocco/Bargo motion, vote 4-0.

Dianna Walter joined the meeting from a remote location at 1:04 p.m. Searer asked if there was any audio recording at her remote location, she replied no.

### **TREASURER'S REPORT:**

The Treasurer's report was presented by Bargo. A Berrier/Walter motion to approve the voucher report less the two (2) payments to Cozen O'Conner payments failed 2-3 (Bargo-No, Laite-No, Rocco-No). A Rocco/Bargo motion to approve the budget report was approved 3-2. (Berrier-No, Walter-No)

A Rocco/Berrier motion to approve and execute any future Cozen O'Conner billing invoices at the Board meeting was approved 5-0.

### **OFFICE MANAGER'S REPORT:**

Hassinger's presented her written report.

The report provided updates on the March pension performance, overtime report, office cyber security project, the 2019 financial audit status and the steps taken in the office related to the COVID-19 crisis. No Board action was required on any items and there were no questions.

### **OPERATIONS MANAGER REPORT:**

White presented his written report.

White reported the ozone system chiller installation has been completed.

A liability insurance claim was filed due a lightning strike at the Milroy well site. Awaiting adjustor response on insurance coverage. Estimated damages are \$6,000.

All group training has been cancelled due to COVID-19.

A Rocco/Bargo motion to approve the VFD quote in the amount of \$24,829 for McCoy #2 well capital project was approved unanimously 5-0.

### **EXECUTIVE DIRECTOR'S REPORT:**

Bubb presented his written report.

The PLC capital project for SCADA is moving forward.

An update of water line extension activity was provided for Derry Township and Tyler Watson.

Right of way and access on the road to MABL property on Ard's ridge has been an ongoing issue. Bubb and Searer have spent time trying to find any reference to MABL responsibility for road maintenance or ownership and can find nothing to support that position in the county records. Searer will draft a letter for review on MABL position of no ownership and encourage no exclusions on using the road. A Rocco/Bargo motion to approve the capital item purchase of a Ford F350 with utility bed in the amount of 43,606 was approved on a roll call vote: Bargo-Yes, Berrier-Yes, Walter-Yes, Laite-Yes, Rocco-Yes, 5-0. Bubb gave an update on the PMAA efforts to support Authorities during the COVID-19 crisis.

**ENGINEER'S REPORT:**

Ward presented his written report.

Ward gave an update on the status and the additional aquifer testing required for the SRBC approval. The tests required from the neighboring wells were discussed. The owners have not been responsive to requests to test the impact to their wells. Options were discussed and Bubb will follow up with the owner's and send notifications by mail and send results to SRBC.

Ward reported the Notice of Award for the West 4<sup>th</sup> St water main replacement was sent to G & R Charles. Materials are being delivered. The tentative start date is May 1, 2020.

Rocco inquired about the 2020 Bond project, electricity to the Belleville tank. Ward provided details on the project. The trench and conduit work would be done by MABL. Penelec would run the primary electric service. The project cost is estimated at \$150,000.

**SOLICITOR'S REPORT:**

Searer presented his written report.

Searer gave updates on current water line extension agreements, the Penelec right of way on MABL property is not needed and his support to MABL Staff with the COVID-19 crisis.

Work continues on litigation as directed at the 01/06/2020 special meeting. Searer advised the courts will be closed until May 1, 2020. An update on the Commonwealth appeal of Gingrich decision could be in May, early June. Searer updated the PMAA motion and brief in support of MABL. The case will have no testimony and is in the Judges hands at this point.

**OLD BUSINESS:**

COVID-19 precautions and staffing updates were provided. No issues to date. Social distancing and disinfecting protocols will continue.

**NEW BUSINESS:**

A Rocco/Berrier motion to approve Resolution 2-2020, PennDot Request for Abbreviated Incorporate Utility Work, was unanimously approved, 5-0.

**COMMITTEE REPORTS:**

**CORRESPONDENCE:**

Baker Tilly Annual Fair Rental Value Payment Analysis  
2019 Consulting Engineer's Annual Report  
PMAA Region 5 Spring Dinner Meeting  
AUTHORITY

A Bargo/Rocco motion to approve Board Member and MABL Staff attendance to the PMAA Region 5 Spring dinner meeting was approved 3-2 (Berrier-No, Walter-No).

A Rocco/Walter motion to adjourn the meeting at 2:15 p.m. was approved with no opposition, 5-0.

Attested by:

Barry Bargo  
Secretary