

MINUTES OF THE 12/18/19 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, PA. The meeting was called to order by Chairman Laite at 1:00 p.m. The group recited the pledge of allegiance.

BOARD MEMBERS PRESENT: Bargo, Laite, Parker, Rocco, Walter

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Hassinger, Searer, Ward, White

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: None

PUBLIC COMMENT: None

READING OF THE MINUTES:

The minutes of the meeting 11/20/19 were approved unanimously on a Rocco/Parker motion.

TREASURER'S REPORT:

The Treasurer's report presented by Parker was approved unanimously after a Bargo/Rocco motion.

OFFICE MANAGER'S REPORT:

Hassinger presented her written report.

Union contract tentative agreement revisions were approved by MABL 12/16/19. A Rocco/Parker motion to authorize the appropriate Board Members to execute the final agreement was unanimously approved.

The monthly overtime report was presented for review.

An update on the cyber security project with RBA was provided. RBA will include monthly monitoring and actions required for cybersecurity maintenance as well as any troubleshooting hours required to fully utilize the maintenance contract hours. A Rocco/Parker motion to accept the maintenance contract in the amount of \$325/month with RBA was unanimously approved.

The rate study continues to move forward with Uni-Tec, Garrett Stoy. Data evaluation continues. Revenue and expense projections have been completed through 2030.

The Apprentice project is moving forward. The work flow process has been completed and will be submitted for the January Committee meeting.

An update on the open position for the Filter Plant Operator and Maintenance Mechanic was provided.

Follow up interviews with two (2) candidates will be conducted in January.

The Eastern Alliance Worker's Compensation employee claim has been settled by a lump sum payment with no future medial or indemnity on this claim.

The five-year rebate calculation on the 2014 bond will have positive arbitrage of approximately \$40,000.

A MABL matching contribution to the proceeds from the Ice Festival activities for a \$100 donation to Water for People was unanimously approved after a Rocco/Parker motion.

OPERATIONS MANAGER

White presented his written report.

Work continues to replace SCADA system PLC's.

An update on the Seaquest corrosion control is due from Herb Spencer. Tom will prompt him for final results.

Awaiting delivery of the second set of catwalks. Target date is by 12/31/19.

Three power outages caused the VFD to quit. Work continues with manufacturer to replace as needed. The ozone system pumps continue to have issues. Looking at pump and flow curves to correct issues. The vendor has been notified again of issues. The spare parts from the ozone system upgrade contract have been delivered. Levi Bilger was nominated as employee of the month for his exceptional work during the 20" main project.

EXECUTIVE DIRECTOR'S REPORT

Bubb presented his written report.

An update on the final phase of the timber sale was given. Stream bank restoration and bridge removal are underway.

Four (4) substantial projects will be added to the Director's report for monthly updates:

1. Lewistown Borough fire improvement project to be completed over the next few years will replace 8", 10" and 12" aged infrastructure.
2. Lewistown Borough – 4h St will be paved from Hoss Dr to Water St in 2021. This project will replace 10" aged infrastructure and service line tie connections prior to the paving project.
3. The entire length of Valley St is scheduled for resurfacing in 2022. This project will replace 10" aged infrastructure and service line tie connections prior to the paving project.
4. Market St in Lewistown is scheduled to be resurfaced in 2023. This project will replace 10" aged infrastructure and service line tie connections prior to the paving project. The plan is to have engineering incorporated for this project.

The 20" transmission main replacement project in Potlicker was discussed as an upcoming project to complete the replacement of approximately 3500' of transmission main.

MABL continues to work with other utilities and engineering to complete the final phase of the Derry Heights water line construction.

An update on the Centre Lime & Stone project to extend the waterline to Edgewood Estates toward Mifflin County Airport was discussed.

The Peight's Store main project grant application has been submitted. This project will connect the main and tie into the CPAC main to provide better fire protection.

Craig presented the letter to be submitted to Lewistown Borough Council that outlined the experience, knowledge and dedicated years of service Melvin Parker has provided for MABL. He will personally present the letter at the next Borough Council meeting and recommend the reappointment of Melvin Parker to the MABL Board of Directors.

A review of the data used for the unaccounted for water calculation was provided.

ENGINEER'S REPORT

Ward presented his written report and updated current projects.

The report from the Milroy well aquifer testing is expected in January.

A fluoridation grant from the PA Coalition for Oral Health in the amount of \$25,000 was presented. System qualification and items needed for the application were discussed. Uni-Tec will move forward with the grant application.

The Oak Ridge Pump station design and permitting work continues with no issues.

The West 4th St water main replacement project bid package is being prepared for a construction bid. There will be a base bid (Bratton Ave to Grove Ave) and an alternate bid area (Grove Ave to Union Ave). The target date for construction is summer 2020.

The DCED CFA grant for Peight's Store - Belleville, award announcement is expected in July 2020.

The rate study is moving forward.

The drought contingency plan has been submitted to DEP for review.

The MCIDC/Trinity main extension was discussed. Design work will begin for easement work and a cost sharing plan will be determined.

SOLICITOR'S REPORT

Searer presented his written report

Updates on current agreements were provided. No major issues.

Tim provided details on his discussions with a realtor regarding a maintenance agreement at the Thomas property. There are no supporting documents reflecting MABL ownership. Tim will continue his investigation to resolve the issue.

This is the 6th year Tim has represented MABL. A rate increase from \$100 to \$125 per hour was requested. A Rocco/Parker motion to accept the new hourly rate was unanimously approved.

OLD BUSINESS

NONE

NEW BUSINESS

The 2020 operating and capital budget was reviewed and discussed. A Bargo/Parker motion to approve the 2020 budget was unanimously approved.

Rate Resolution # 2-2019 with a 0% rate increase for 2020 was unanimously approved on a Parker/Bargo motion.

A Parker/Bargo motion to adopt Resolution # 3-2019 authorizing the undertaking of a project; authorizing and directing the issuance of the Authority's water revenue bonds, series of 2020 in one or more series of bonds, in a principal amount not to exceed \$30,000,000 was approved. Roll call vote: Parker-Yes, Bargo-Yes, Rocco-Yes, Walter-No, Laite-Yes. Bond Counsel and the Broker will be scheduled for a presentation with the Board to discuss details.

The Baker Tiller Municipal Advisors LLC proposal for financial advisory services – Annual Fair Rental Value Options was reviewed and discussed. The fee for the project is not to exceed \$35,000. A Rocco/Parker motion to authorize the project was unanimously approved.

COMMITTEE REPORTS

None

CORRESPONDENCE

None

The meeting adjourned at 2:37 p.m. on a Rocco/Parker motion.

Attested by:

Barry Bargo
Secretary