

MINUTES OF THE 03/17/19 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, PA. The meeting was called to order by Chairman Marker at 1:00 p.m. The group recited the pledge of allegiance.

BOARD MEMBERS PRESENT: Bargo, Laite, Marker, Parker, Rocco

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Searer, Ward, White

OTHERS ABSENT: Hassinger

OTHERS LATE: None

PUBLIC PRESENT: None

PUBLIC COMMENT:

READING OF THE MINUTES:

The minutes of the meeting 02/20/19 were approved on a Laite/Parker motion.

TREASURER'S REPORT:

The Treasurer's report presented by Parker was approved after a Rocco/Laite motion.

OFFICE MANAGER'S REPORT:

Craig Bubb presented the written report.

Donald Spagnoletti request for exemption to metered consumption was discussed. A Laite/Rocco motion to have Staff assist him with extended payment arrangement was approved by all Board members.

2018 Annual Report sent to Pat for printing. Corrections will be made and report updated for April meeting.

The annual financial audit by Baker Tilly has been completed on site. No major issues to report.

Electric supply rates were reviewed and discussed. Approval by the Board was given to Deanna/Craig to enter into an agreement for 27 accounts with the best offer.

FNB P Card rebate of \$3,599.63 received and direct deposited in FNB account.

Employee of the month Deana Harpster.

OPERATIONS MANAGER REPORT:

Tom presented his written report.

Tom provided an update on the ongoing SCADA upgrade.

Monitoring higher ph values with Seaquest corrosion control.

The Sodium Hypo tanks are being replaced as well as an upgrade to the containment area.

Lab inspection is scheduled in May. Information is being submitted.

Plant was shut down due to an Auma Acuator limit switch shorting out.

Discussed backwash pump maintenance. The #1 pump needs rebuilt; estimated cost is \$6,000. A

Rocco/Parker motion to purchase two (2) new backwash pumps at \$14,000 was approved.

The ozone project is moving forward. The Square D electric panel has been installed. Working on logic changes and ordered a dissolved ozone monitor.

Tom gave an update on Auma Actuators announcement they will not continue to sell replacement motors.

Other motor options and a capital replacement plan are being evaluated.

EXECUTIVE DIRECTOR'S REPORT:

Craig presented his written report.

Craig reported the progress of the timber cutting contract.

Freedom Avenue bridge project – There may be a conflict with 2" service line previously moved with the new alignment temporary bridge.

The easement documents for the Derry Heights project have been executed. A water line extension is pending for the remainder of the designed street.

CPAC Medical has started laying the water line extension.

A Laite/Rocco motion to approve cutting trees on the MABL property located behind residents on Academy Hill was approved by all Board members.

Craig gave an update on the new Kish Bank construction project at Gateway Drive, Reedsville.

ENGINEER'S REPORT:

A 1998 BRIF Requisition #2019-08 in the amount of \$124,528.11 was approved on a Laite/Parker motion.
A Laite/Rocco motion on change order #1 for additional service line boring in Potlicker in the amount of \$5,664.00 was approved by all Board members.

SOLICITOR'S REPORT:

Tim's presented his written report.

The preliminary documents for the Derry Heights water line extension have been reviewed.

The Shrader agreement is on hold pending location of existing water lines on the property.

The bankruptcy claim forms for Greater Lewistown Shopping Center were reviewed.

OLD BUSINESS:

COMMITTEE REPORTS:

NEW BUSINESS:

A Laite/Parker motion to approve attendance April 17, 2019 PMAA Region 5 dinner meeting was approved by all Board members.

A Laite/Parker motion to approve attendance April 23, 2019 PMAA Spring Management Workshop was approved by all Board members.

CORRESPONDENCE:

PMAA Board Member Training

PMAA Spring Management Workshop

Region 5 Spring Dinner Meeting

The meeting adjourned at 3:30 p.m. on a Laite/Rocco motion.

Attested by:

Barry Bargo
Secretary

Cc: Scott, Welham - Borough Manager (email)