

MINUTES OF THE 01/16/19 MEETING

A meeting of The Municipal Authority of the Borough of Lewistown was held at 70 Chestnut St., Lewistown, PA. The meeting was called to order by Chairman Marker at 1:00 p.m. The group recited the pledge of allegiance.

BOARD MEMBERS PRESENT: Bargo, Laite, Marker, Rocco, Parker

BOARD MEMBERS ABSENT: None

BOARD MEMBERS LATE: None

OTHERS PRESENT: Bubb, Hassinger, Searer, Ward, White

OTHERS ABSENT: None

OTHERS LATE: None

PUBLIC PRESENT: Donald Dearment
William Phillips

PUBLIC COMMENT:

Mr. Dearment questioned the consumption on the water bill for 830 Mifflin Ave, Lewistown, PA. The reading methods and details of the account were discussed. The Board will discuss further in new business. Mr. Phillips requested improvements be made to the Schrader pump station. The details regarding the building and MABL infrastructure were discussed. A Parker/Laite motion to negotiate with the property owner regarding the building and any right of ways needed was approved by all Board members.

ANNUAL REORGANIZATION:

Chairman Marker turned the meeting over to Solicitor Searer. A motion by Laite, seconded by Rocco to reappoint the same Officers for the year 2019 was approved by all Board members. A Laite/Parker motion to reappoint the same committee members was approved by all Board members. A Parker/Rocco motion to reappoint Uni-Tec Consulting Engineers and Tucker Arensburg, Tim Searer was approved by all Board members.

READING OF THE MINUTES:

The minutes of the meeting 12/19/18 were approved on a Laite/Rocco motion.

TREASURER'S REPORT:

The Treasurer's report presented by Parker was approved after a Rocco/Laite motion.

OFFICE MANAGER'S REPORT:

Deanna presented her written report.
Conrad Siegel Actuaries – 2019 pension valuation is complete.
2018 annual report is in progress. Target completion date is March 2019.
2018 financial audit – Baker Tilly to be on site March 11, 2019 with Board approval April 17, 2019.
Policy #884 annual update presented and Board executed policy acknowledgment.
The 2019 MABL organization chart was presented.
The 2019 Bank of NY certificate of incumbency was presented and Board executed.
The 2018 statement of financial interest was distributed and is due by 5/1/19.
The Chairman and Secretary executed the 2019 Staff salary.

OPERATIONS MANAGER REPORT:

Tom presented his written report.
Changes were made to the SCADA system to reflect changes in instruments and locations.
Seaquest Corrosion Control - The certificate of construction completion was sent to DEP.
Continue to work on allocation permit to SRBC for well permits.
All the large equipment for the ozone system upgrade except oxygen receiver is on site. A progress meeting is scheduled for 1/18/19.
Working on changes to accommodate new DEP regulations for Chapter 109 requirements.
About 50% of the pipe has been delivered for the 20" Potlicker main project. Work will begin in Spring 2019.
DEP has approved the MABL DRR plan. The new chlorine rule goes into effect in April.
Employee of the month nominated by Chad Bagrosky is Levi Bilger.

EXECUTIVE DIRECTOR'S REPORT:

Craig presented his written report.

Craig reported the progress of the timber cutting contract.

South Main Street Bridge project documentation has been submitted to PA DOT.

Derry Heights project still awaiting release of documents related to water line easement.

Engineering review of tank mixer for Juniata Terrace tank, awaiting equipment delivery.

Job posting for Filter Plant Operator and an open position was discussed. The MC Career and Technology Center has an option for an intern that will be considered.

An update on a County wide water resources effort lunch/learn session to be held 1/31/19 was discussed.

The initial planning meeting of the Hazard Mitigation Committee and the 5 year plan to be approved by each Municipality was discussed.

ENGINEER'S REPORT:

Pat Ward presented his written report.

An update on the SRBC progress was provided.

Pat reviewed the project status of the Ozone System Upgrade and recommended payment of pay application 6.

The bid project for lateral boring across SR 1003 (Old 322) was awarded to the low bidder, Valley Directional Drilling. The award documents are being executed. MABL will complete a final review of project documents. A Rocco/Laite motion to issue the Notice to Proceed when the review is complete was approved by all Board members.

Uni-Tec will work with MABL Staff to resolve any open DEP comments/action items.

SOLICITOR'S REPORT:

Tim's presented his written report.

The agreement for Centre Lime & Stone to extend a main through an existing cul-de-sac will continue to be pursued.

The 2019 Board meeting notice has been prepared for posting and publication.

A Laite/Parker motion to authorize execution of the associated documents by the MABL Chairman and Secretary regarding consent to Derry Township to accept the streets subordinate our rights to theirs was approved by all Board members.

OLD BUSINESS:

COMMITTEE REPORTS:

NEW BUSINESS:

BRIF Requisition #2019-01 in the amount of \$510,085.05 was approved after a Laite/Rocco motion.

A request for purchasing new chairs for the board room was discussed. Deanna will check prices and make a recommendation for purchase.

A Laite/Rocco motion to issue credit in the amount of \$339.48 to Mr. Dearment and offer a payment plan for a two (2) year period was approved by all Board members.

The Fame turn off processed on 1/1/19 was discussed.

CORRESPONDENCE:

MABL Correspondence – Lewistown Borough Council, Marker Reappointment Authority

The meeting adjourned at 3:25 p.m. on a Rocco/Parker motion.

Attested by:

Barry Bargo
Secretary

Cc: Scott, Welham - Borough Manager (email)